

Agenda Item _____

RECOMMENDATION

Receive the annual report of the Parks and Community Services Commission for Fiscal Year 2024-2025

EXECUTIVE SUMMARY

The City Council established the Parks and Community Services Commission to advise the Council on the planning and development of park and recreation facilities, as well as the delivery of recreation and community service programs. This report is an accounting of the focus areas and activities of the Parks and Community Services Commission for Fiscal Year (FY) 24/25 and goals for FY 25/26.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was established to represent the community's perspective and provide input to the City Council on the planning and development of parks and recreational facilities, as well as the delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. The Commission also reviews applications and provides recommendations to the City Council regarding Community Development Block Grant (CDBG) funding for service programs offered by non-governmental organizations (NGOs).

In FY 24/25, the Parks Commission had three primary focus areas as listed below. Under each area, there is an update on Commission activities.

Focus Area: COMMUNITY OUTREACH

- 1. A. Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - The Commission assigned a member of the Commission to participate regularly at the Foundation's bi-monthly meeting and report back to the Commission.
- 1. B. Ensure representation with the Tracy Senior Association
 - The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.

- 1. C. Public Outreach at Community events twice per year
 - The Commission assigned members of the Commission to attend the following events:
 - 1. Farmers Market (attend at least twice per year)
 - 2. Block Parties (attend at least twice per year)
 - 3. Blues, Brews, & BBQ (October)
 - 4. Movies on the Plaza (attend at least twice per year)
 - 5. Youth Events (attend at least twice per year)
- 1.D. Public Outreach to the Senior Community
 - Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 6, 2024. For FY 25/26, this meeting was held on November 5, 2025.
- 1.E. Increase communications with local school districts
 - E.1 - One TUSD School Board member participates as a commissioner and provides monthly reports on the Parks Commission activities to the Tracy Unified School District.
 - 1. E.2. - The Commission assigned a member to participate in and attend the City/School Liaison meetings and report back to the Commission.

Focus Area: PROGRAM ENHANCEMENT

- 2.A. Sponsor and Support the Rollin' Rec Program
 - 3 Commissioner will attend 2 rollin' rec programs per year.

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- 3. A. Safety Needs
 - One Commissioner will attend meetings as needed related to Parks & Facility Concerns
 - Attend quarterly Homeless Advisory meeting.

In addition to its primary responsibilities, the Parks Commission supported staff and provided valuable guidance to the City Council on community and municipal needs. During FY 2024–2025, the Commission played a key role in decision-making for the following projects:

1. In September of 2024, the Commission reviewed and provided feedback on changes to the Sports Field Reservation Handbook.
2. In September of 2024, the Commission reviewed and approved the Tracy Hills Village 15 & 16 Neighborhood Parks conceptual plans.

3. In September of 2024, the Commission reviewed the Downtown vision plan and concepts for the Grand Park in the Western Bowtie and recommended that the city council approve it.
4. In November of 2024, the Commission reviewed the Community Block Grant Fund and Home Investment Program (CDBG) and local funding priorities through 2030-2031 and recommended adoption by the city council.
5. In November of 2024, the Commission reviewed and approved the Clyde Bland Park BMX Pump track conceptual plan.
6. In November of 2024, the Commission appointed a 2-person subcommittee to work with staff and our consultants for the community outreach and design of the Aquatic Center.
7. In November of 2024, the Commission reviewed the tournament allocation process and provided input to staff on how to expand tournament offerings.
8. In February of 2025, the Commission attended a workshop to collect feedback on program priorities and design values for the Aquatic Center.
9. In February of 2025, the Commission appointed 1 commissioner to be the liaison for the Parks and Community Services Commission in reviewing the MGRC Civic Art Programs request for proposals.
10. In April of 2025, the Commission reviewed, approved, and made a recommendation to City Council to adopt the FY 25-26 Recreation Program Facility Use Fee Schedule.
11. In April of 2025, the Commission reviewed and accepted the Commission's subcommittee ranking and funding recommendations for the allocation of the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds for fiscal year 2025-2026 and recommended approval by the city council.
12. In May of 2025, the Commission reviewed and accepted changes to the 2025 City of Tracy Facility Reservation Handbook.
13. In June of 2025, the Commission reviewed and provided feedback on the Sports Field Reservation Handbook.

14. In June of 2025, the Commission appointed a Chair and Vice Chair to serve a one-year term commencing on July 1, 2025, and ending on June 30, 2026.

Goals for FY 25/26

The Parks Commission adopted its goals for FY 24/25 on June 5, 2025, summarized below:

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation.
- Ensure representation with the Tracy Senior Association.
- Public outreach at community events twice per year.
- Public outreach to the senior community.
 - a. Various service clubs and senior events.
 - b. Special Meeting held on November 5, 2025, to discuss the needs and concerns of the senior community.
 - c. Support the Community Conversation event to be held in May 2026.
- Increase communications with local school districts.

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix, and services, and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council accepts the annual report of the Parks and Community Services Commission for Fiscal Year 2024 - 2025.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Parks & Community Services Commission
Jolene Jauregui, Recreation Services Manager
Brian MacDonald, Director of Parks, Recreation & Community Services
Sara Castro, Director of Finance
Arturo M. Sanchez, Assistant City Manager
L. David Nefouse, City Attorney

Approved by: Midori Lichtwardt, City Manager



Parks & Community Services Commission

Annual Report FY 2024-2025

February 3, 2026

Overview

- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development

❖ In September of 2024, the Commission reviewed and approved the Tracy Hills Village 15 & 16 Neighborhood Parks Conceptual Plans

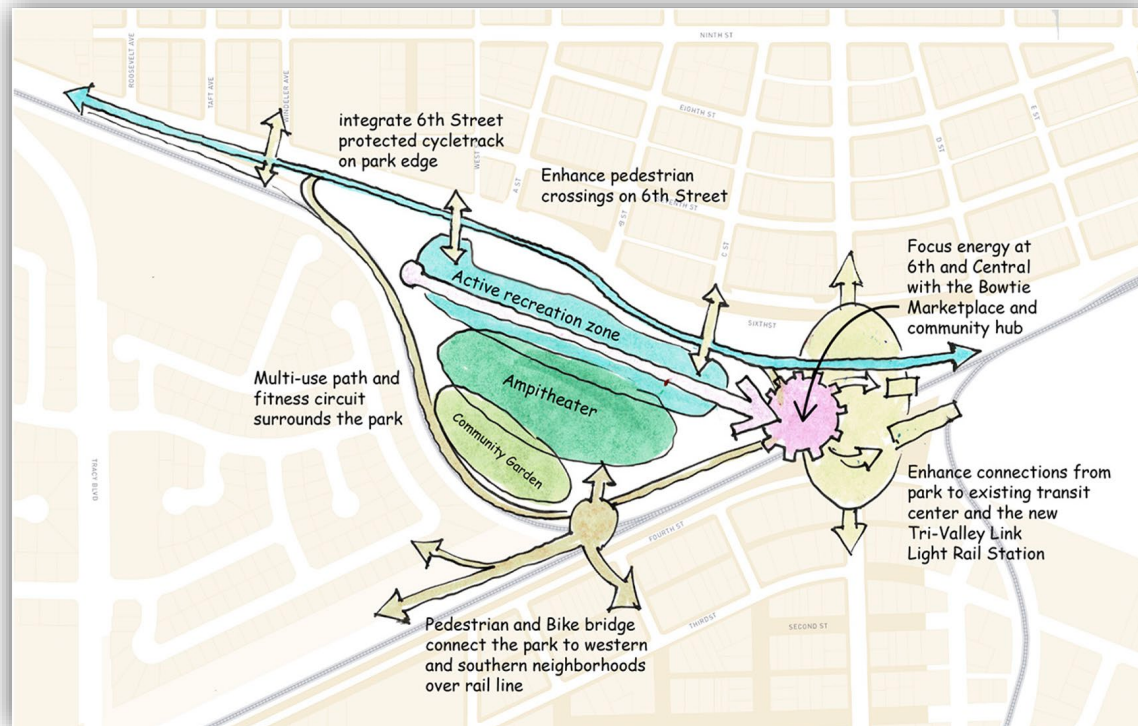
Village 16 Neighborhood Park



FY 2024-2025 Highlights

Staff Support for City Projects

- In September of 2024, the Commission reviewed the Downtown Vision Plan and concepts for the Grand Park in the Western Bowtie and recommended council approve it.



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- ❖ In May of 2025, the Commission reviewed and accepted changes to the 2025 City of Tracy Facility Reservation Handbook.
- ❖ In June of 2025, the Commission reviewed and provided feedback Sports Field Reservation Handbook.



Think Inside the Triangle™

2025 Senior Services Highlights

Recreation Staff and the Parks and Community Services Commission continue outreach efforts to provide opportunities for seniors to share their needs and concerns by:

- ❖ Reporting to the Commission on a quarterly basis on current and future needs for seniors in the Tracy community.
- ❖ Using the Senior Center as a resource hub to connect with City services and other senior-related agencies.
- ❖ Marketing the Senior Link-Tracy program and Local Senior Services and Resources guide.
- ❖ Hosting engagement events at the Senior Center, including:
 - The annual Community Conversation event on May 21, 2025
 - A special Parks and Community Services Commission meeting on November 5, 2025, to gather the needs and concerns from seniors.



Think Inside the Triangle™

Senior Meeting on Needs & Concerns Highlights (Nov 2025)

❖ Key Senior Priorities Identified

- Affordable senior housing & transportation access
- Expanded program & fitness offerings (arts courses, guitar, strength classes)
- Increased communication & outreach on available senior services

❖ Common Needs & Concerns

- Desire for more social engagement opportunities & recreation space (group events, pickleball)
- Technology support needs (cell phone help, literacy seminars)
- Interest in expanded health & wellness classes

❖ Proposed Next Steps

- Recreation Staff will evaluate program modifications & expand high-demand programs
- Continue recruiting volunteers/instructors for technology, arts, and specialty classes
- Enhance communication & outreach through email blasts, social media, & Activity Guides
- Continue to work with various city and county departments to provide information & resources regarding affordable senior housing and transportation access.





Goals FY 2025/2026

Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to the senior community
- ❖ Increase communications with local school districts

Program Enhancement

- ❖ Continue to sponsor and support the Rollin' Rec Program

Park Facility and Sports Field Safety

- ❖ Attend meeting as needed related to Parks & Facility Concerns



Questions

