



NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Tracy City Council** is hereby called for:

Date/Time: **Tuesday, March 18, 2025, 5:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy City Hall, Council Chambers**
333 Civic Center Plaza, Tracy, CA. 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

This meeting will be open to the public for in-person and remote participation pursuant to Government Code Section 54953(e)

For Remote Public Comment:

During the Items from the Audience, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number: 2556 463 1576** and **Event Password: TracyCC**
 - ***If you would like to participate in the public comment anonymously***, you may submit your comment via phone or in WebEx by typing “Anonymous” when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.
 - Join by phone by dialing +1-408-418-9388, enter 25564631576#8722922# Press *3 to raise the hand icon to speak on an item.
- *Protocols for commenting via WebEx:*
 - *If you wish to comment under “Items from the Audience/Public Comment” portion of the agenda:*
 - *Listen for the Mayor to open “Items from the Audience/Public Comment”, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for the “Items from the Audience/Public Comment” will be accepted until the public comment period is closed.*

1. Call to Order
2. Actions, by Motion, of City Council pursuant to AB 2449, if any
3. Roll Call and Declaration of Conflicts
4. Items from the audience - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, Council Members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Council.*
5. DISCUSSION ITEMS
 - 5.A By motion, (1) Establish interview protocols to fill two vacancies on the Measure V Residents' Oversight Committee; (2) Conduct interviews of seven applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint two applicants to fill two vacancies and establish an eligibility list, if appropriate.
6. Council Items and Comments
7. Adjournment

Posting Date: March 17, 2025

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in employment, programs and facilities. Persons requiring assistance or auxiliary aids in order to participate, should contact the City Manager's Office at (209) 831-6000 at least 24 hours prior to the meeting.

Agenda Item 5.A

RECOMMENDATION

By motion, (1) Establish interview protocols to fill two vacancies on the Measure V Residents' Oversight Committee; (2) Conduct interviews of seven applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint two applicants to fill two vacancies and establish an eligibility list, if appropriate.

EXECUTIVE SUMMARY

On March 19, 2024, the City Council amended the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies* (see Attachment A) through Resolution 2024-042 (Appointment Policy). Section D of the Appointment Policy defines the selection process, which requires the full City Council, in open session at a regular or special meeting, review applications, interview applicants and make informal recommendations of specific candidates for the Mayor to consider as proposed appointees. Two vacancies existed, as of February 28, 2025, on the Measure V Residents' Oversight Committee. The recruitment to fill the vacant positions opened on January 29, 2025, through February 20, 2025, and seven applications were received.

The Appointment Policy does not outline a specific manner in how the Council body should conduct the interviews for each advisory body. Through this item, the City Council will discuss and agree upon interview protocols and then will proceed with the interview process itself.

BACKGROUND AND LEGISLATIVE HISTORY

The City Council's current selection process for appointment to Council boards, commissions, or committees is set forth in the Appointment Policy approved through Resolution 2024-042. The selection process is initiated through the preparation of the appointment list by the City Clerk on or before December 31 of each year. The list contains the list of appointees and terms for each board, commission, and committee whose members serve at the pleasure of the City Council.

When a vacancy occurs, a special notice is posted within twenty (20) days of the vacancy. Specific terms apply to vacancies with less than six months remaining and when filled by an emergency appointment. The Appointment Policy also restricts appointment of an individual already serving on a City of Tracy board, committee, or commission from serving on an additional City of Tracy board, committee, or commission concurrently. In addition, individuals selected to a City of Tracy board, committee, or commission, including the Measure V Residents' Oversight Committee, must meet residency requirements contained in the policy.

On January 29, 2025, the City Clerk opened a recruitment to fill two term expirations on the Measure V Residents' Oversight Committee and seven applications were received.

The selected applicants will each serve a two-year term that will begin upon appointment and end on February 28, 2027.

ANALYSIS

A. Determining Interview Protocols

On April 16, 2024, the City Council established interview protocols, listed below, and conducted interviews to successfully fill two vacancies on the Planning Commission. The City Council may elect to implement the same protocols used to fill the vacancies on the Planning Commission.

Then, the City Council will need to determine which interview questions to ask the applicants. The City Council may select interview questions that were used as a part of the previous appointment policy (in which a subcommittee of the City Council conducted interviews of the applicants). The list of questions is attached as Attachment B, and staff recommends that the City Council use the same list as the questions remain relevant.

As for time allocation, the City Council is advised to consider that the entire process, including the interviewing of seven applicants and appointing of two candidates, is anticipated to be completed within the scheduled meeting time of 2-hours. Based on this, below is a suggested process:

- 1) Agree that each Council Member ask one question for a total of 5 questions
- 2) Determine the five interview questions to ask the applicants
- 3) Allow each applicant two minutes to respond to each question (total of 10 minutes per applicant)
- 4) Interview applicants in alphabetical order, by last name
- 5) Allocate up to 5 minutes for each Council Member for follow-up questions
- 6) Allocate up to 10 minutes for the total City Council discussion

Following discussion, each Council Member will make an informal recommendation of specific candidates for the Mayor to consider as proposed appointees for appointment to the Measure V Residents' Oversight Committee. Upon receiving the recommendations of all Council Members, the Mayor will propose two appointees to the Measure V Residents' Oversight Committee, which shall be approved or disapproved, by majority vote, of the Council body. The Mayor may endeavor to propose appointees that are recommended by the Council body, but the Mayor may propose an alternate appointee pursuant to mayoral authority under Government Code 40605.

If the City Council disapproves of the appointees proposed by the Mayor, the Mayor shall propose alternate appointees, which shall be either approved or disapproved by the City Council, by majority vote. The process shall continue until two vacancies on the Measure V Residents' Oversight Committee are filled; the Mayor may elect to reopen the application process if no appointee is approved through this process.

If there is more than one qualified candidate, the City Council may establish an eligibility list that will be used by the Mayor to fill future vacancies that occur within the following twelve (12) months.

B. Applicant Materials

As noted above, the City received seven applications for two vacancies on the Measure V Residents' Oversight Committee. A copy of the application is attached as Attachment C. Personal information has been redacted, to protect the privacy of each applicant. However, City staff has verified that each applicant is a City resident, as is a requirement of the Appointment Policy.

FISCAL IMPACT

There is no fiscal impact as a result of this agenda item.

STRATEGIC PLAN

This agenda item supports the City's Governance Strategy, and specifically implements the following goal:

Governance

Goal 1: Model Good Governance, Teamwork, and Transparency

ACTION REQUESTED OF THE CITY COUNCIL

By motion, (1) Establish interview protocols to fill two vacancies on the Measure V Residents' Oversight Committee; (2) Conduct interviews of seven applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint two applicants to fill two vacancies and establish an eligibility list, if appropriate.

Prepared by: Necy Lopez, Acting City Clerk

Reviewed by: Arturo Sanchez, Assistant City Manager
Matthew Summers, Interim Assistant City Attorney

Approved by: Midori Lichtwardt, City Manager

Attachments:

A – *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies*

B – Suggested Interview Questions for the Measure V Residents' Oversight Committee

C – Candidate Applications for Measure V Residents' Oversight Committee

APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION 2024-042

AMENDING THE COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO CITY ADVISORY BODIES TO ALLOW THE FULL CITY COUNCIL TO INTERVIEW CANDIDATES AND MAKE **INFORMAL** RECOMMENDATIONS OF SPECIFIC CANDIDATES FOR THE MAYOR TO CONSIDER AS PROPOSED APPOINTEES, SUBJECT TO FINAL APPROVAL OF THE CITY COUNCIL

WHEREAS, the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies (Appointment Policy)* sets forth the process by which vacancies on City committees, subcommittees, and commissions are filled; and

WHEREAS, the most recent version of the Appointment Policy was adopted on December 21, 2021, by the City Council through Resolution 2021-200; and

WHEREAS, under Government Code Section 40605, the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, subcommittees, and commissions, as well as any regional bodies to which the council sends a delegate; and

WHEREAS, the selection process contained in the Council's Appointment Policy does not fully comply with Government Code Section 40605 as it states that the City Council appoints to a sub-committee to interview candidates and appoints, based on the recommendations of the sub-committee, and no explicit authority of the Mayor to propose appointments is noted; and

WHEREAS, on March 5, 2024, the City Council discussed options to align the Appointment Policy with Government Code Section 40605; and

WHEREAS, after discussion, the City Council directed staff to return with a proposed amendment to the Appointment Policy that would allow the full City Council to interview candidates, in open session at a regular or special meeting; and

WHEREAS, the City Council had not reached consensus on what the next steps would be after the Council interviews had been completed and asked staff to return with two options for the City Council's further deliberation and final selection; and

WHEREAS, the City Council deliberated further at its meeting on March 19, 2024 and finalized the option set forth herein; now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby amends the Appointment Policy as set forth in **Exhibit A, as amended**, such that the full City Council shall interview candidates, in open session at a regular or special meeting, and upon completing the interviews,

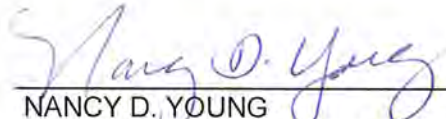
shall make ~~final~~ informal recommendations of specific candidates for the Mayor to consider as proposed appointees; and be it

FURTHER RESOLVED: That the amended Appointment Policy shall become effective immediately upon adoption of this Resolution; and be it

FURTHER RESOLVED: That the City Council authorizes the City Clerk to proceed with the process to fill vacancies as set forth in the newly amended Appointment Policy.

The foregoing Resolution 2024-042 was adopted by the Tracy City Council on the 19th day of March 2024 by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, EVANS, DAVIS
NOES:	COUNCIL MEMBERS:	YOUNG
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE



NANCY D. YOUNG
Mayor of the City of Tracy, California



ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

**COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS
TO CITY ADVISORY BODIES
(Exhibit "A" to Resolution No. 2024-042)**

SECTION 1: PURPOSE

To establish a selection process for appointments to City advisory bodies including defining residency requirements, in accordance with Government Code sections 54970 et seq. This process acknowledges and is consistent with Government Code Section 40605, which requires that the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, sub-committees, and commissions, as well as any regional bodies to which the council sends a delegate.

SECTION 2: SELECTION PROCESS FOR APPOINTEE BODIES

- A. On or before December 31st of each year, the City Clerk shall prepare an appointment list of all regular and ongoing boards, commissions and committees that are appointed by the City Council of the City of Tracy. The list shall contain the following information:
 - 1. A list of all appointee terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of the appointment, the date the term expires and the necessary qualifications for the position.
 - 2. A list of all boards, commissions and committees whose members serve at the pleasure of the Council and the necessary qualifications of each position.
 - 3. The list of appointments shall be made available to the public for a reasonable fee that shall not exceed actual cost of production. The Tracy Public Library shall receive a copy of the list.

- B. Whenever a vacancy occurs in any board, commission or committee, whether due to expiration of an appointee's term, resignation, death, termination or other causes, a special notice shall be posted in the office of the City Clerk, The Tracy Public Library, the City website, and in other places as directed within twenty (20) days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the City Council for at least ten (10) working days after the posting of the notice in the Clerk's office. If Council finds an emergency exists, the Council may fill the unscheduled vacancy immediately.

- C. Appointments shall be made for the remainder of the term created by the vacancy except as follows:
 - 1. If appointee will fill an un-expired term with six months or less remaining, the appointment shall be deemed to be for the new term.

2. If the vacancy is filled by an emergency appointment the appointee shall serve only on an acting basis until the final appointment is made pursuant to section 2.
- D. The Council and Mayor shall use the following selection process to provide an equal opportunity for appointment to a board, commission or committee:
1. The full Council shall, in open session at a regular or special meeting, review applications, interview applicants and make ~~final-informal~~ recommendations of specific candidates for the Mayor to consider as proposed appointees for appointment to the board, commission or committee.
 2. Upon receiving the recommendations of the Council, the Mayor will propose an appointee to the board, commission or committee, which proposed appointee shall be approved or disapproved, by majority vote, of the Council. The Mayor ~~shall~~ may endeavor to propose appointees that are recommended by the Council, but the Mayor may propose alternate appointees pursuant to mayoral authority under Government Code 40605. ~~The alternates shall be chosen from the eligibility list, if it has been created pursuant to section 4 below.~~
 3. If the Council disapproves an appointee proposed by the Mayor, the Mayor shall propose an alternate appointee, which shall be either approved or disapproved by the Council, by majority vote. This process shall continue until all vacancies on the board, commission or committee are filled. ~~the Mayor may elect to reopen the application process.~~
 4. If there are more qualified candidates than the number of current vacancies, the Council may establish an eligibility list that will be used to fill future vacancies that occur in the following twelve (12) months.
- E. An individual already serving on a City of Tracy board, committee or commission may not be appointed to serve on an additional City of Tracy board, committee, or commission concurrently.

SECTION 3: DEFINITION OF RESIDENCY REQUIREMENTS

- A. The following definitions shall be used to determine whether residency requirements are met for boards and commissions to which the Tracy City Council appoints members:
1. Tracy Planning Area means the geographical area defined in the City of Tracy General Plan and any amendments thereto.
 2. City of Tracy means within the city limits of the City of Tracy.
 3. Citizen means a resident of the City of Tracy.

4. Tracy School District means the geographical area served by the Tracy Unified School District.
 5. Sphere of Influence shall be the geographical area approved by the Local Agency Formation Commission (LAFCo) of San Joaquin County and any amendments thereto.
- B. Residency, as defined above and as set forth in the applicable bylaws for each board or commission, shall be verified annually by the City Clerk. The residency must be verifiable by any of the following means:
1. Voter registration,
 2. Current California Driver's License or Identification,
 3. Utility bill information (phone, water, cable, etc.),
 4. Federal or State tax returns.
- C. Members of boards or commissions shall notify the City Clerk in writing within thirty (30) days of any change in residency. If the change in residency results in the board member or commissioner no longer meeting the residency requirements, the member shall tender their resignation to the City Clerk who shall forward it to the City Council.

Measure V Residents' Oversight Committee

Suggested Questions

1. Please share your experience, training and interest in serving on any Committees, Commissions or Boards. Include any involvement you have had in serving with local community groups such as task forces, service clubs, fraternal groups, or other volunteer groups.
2. Why do you want to serve on the Measure V Residents' Oversight Committee?
3. If you are selected for the Oversight Committee, explain your understanding of the roles and responsibilities you would have as a Committee member.
4. What is your understanding of City Budgets and Finances?
5. Explain your understanding of the City's General Fund vs. Enterprise funds?
6. In your opinion, what is the purpose of the Measure V Residents' Oversight Committee?
7. What will you do to foster teamwork and cooperation among the Committee members?
8. Give an example of a time when you had to resolve a conflict or reach agreement with opposing groups and/or individuals. What did you do?
9. Tell us what you have done to prepare yourself for this interview and possible appointment to this Oversight Committee?
10. In your opinion, what is the Council's role vs. the Residents' Oversight Committee's role in overseeing the revenues generated by and expenses related to the Measure V ½ cent sales tax?
11. What will be your personal approach as a Committee member in first, working with the staff liaison assigned to this Committee, and secondly, advising Council on your findings as a Committee member?

City of Tracy

REC'D TRACY CITY CLERK
20 FEB 2025 PM3:14

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: Measure V Residents' Oversight Committee

Name: Huffman Thomas W
Last First M.I.

Telephone: _____
Daytime Evening

Address _____
Street Zip

Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? YES. If so, please explain. _____
Measure V committee member

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

List related educational background: BA Accounting CSU Stanislaus
MBA Business NATIONAL Uniu
California Teaching " "
Credential

List your current occupation and related employment history: _____

Retired Teacher (semi - still volunteer)

TUSD Teacher 20 years

Various Accounting Jobs 20 years

Why do you want to serve on the Measure V Residents' Oversight Committee? _____

• change the staff view that the interest on ~~oth~~ the Measure V Funds should be left in the General Fund & not used to increase the balance of the Measure V Funds.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? _____

Long time citizen (1971)

Served on the Council / Arts Commission / YAC Commission

Describe your involvement in community activities, volunteer and civic organizations: _____

Breakfast Lions 30 yr

Tracy Tree 10 year

Good Sam 15 yr

Tracy Excellence in Education 15yr

Friends of the Parks 8yr

American Legion 35 yr

Tracy Senior Citizens 2 yr

Tracy SDA Church 35 yr

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____

Advise the City Council via annual reports & addition reports as deemed necessary; based on our oversight of revenues & expenses. Information is obtained from City Financial Reports & annual audited financial reports.

What is your understanding of City Budgets and Finances? _____

A statement of the financial position of the city and plan
based on estimates of revenues & expenditures for the year.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NO

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NO

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO - I HAVE ONE ON FILE

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature _____

Date Feb 18, 2025

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: Ibrahimi Mohammad
Last First M.I.

Telephone: [REDACTED]
Daytime Evening

Address: [REDACTED]
Street Zip

Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

List related educational background: Master of Science in Transportation Management (MSTM) - San Jose State University

List your current occupation and related employment history: _____

Associate Transportation Planner at California Department of Transportation (Caltrans), Bay Area

- In the capacity of Contract Manager for two grant contracts for two Bay Area local agencies, I have ensured -

the grant projects expenditures meet the contract requirements.

Why do you want to serve on the Measure V Residents' Oversight Committee? _____

I want to voluntary serve my community in the city of Tracy as a resident to advise the city budget

is spent responsibly.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? _____

- Through knowledge gained from my graduate studies in transportation management that encompassed transportation finance, regulation, leadership, planning, and society, I believe I can help oversee the budget expenditure of the city of Tracy's Measure V.

Describe your involvement in community activities, volunteer and civic organizations: _____

- San Mateo County 2024 Ped/Bike and ACR/TDM C grant funding evaluation committee member (through my job)

- Atherton ECR Technical Working Group member (through my job)

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____

As the committee member, I will be advising the City Council in Measure V budgetry funding. I will also oversee the expenditures made

from the funding, reviwng the documents related to the Measure V financial audit, financial reports and writing reports to the City Council about

the state of the Measure V fundig and how it is spended.

What is your understanding of City Budgets and Finances? _____

- I am aware of the Measure V fund of the the city collecting half-cent sales tax approved in 2016

- The city also has Capital Improvement Program budget that is utilized for infransture projects and investments

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

I am unaware of any relationship and any businesses conducted by my employer, Caltrans, with the City of Tracy

However, some local agencies does receive grant fundings from my employer the State of California, specifically Caltrans,

that I am not aware of if the City of Tracy might be a party to it.

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature



Date

2/20/2025

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: Jabbar N F
Last First M.I.

Telephone: [REDACTED]
Daytime Evening

Address [REDACTED] 95377
Street Zip

Email Address (Optional) djabbartracy@gmail.com

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor?^{no} _____. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors?^{no} _____. If so, please explain. _____

List related educational background: _____

International Medical College - 1992

Chiropractic College - 2000

Sub-specialties in Sports Medicine and Alternative Care

List your current occupation and related employment history: _____

Doctor of Chiropractic 2000 - 2018

Life Coach 2018 - Now

Why do you want to serve on the Measure V Residents' Oversight Committee? _____

Serving people and supporting government is our family tradition.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? _____

I will give the most honest, precise and balanced oversight.

Describe your involvement in community activities, volunteer and civic organizations: _____

Neighborhood watch.

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____

Serve as an advisor to city council.

Provide an oversight of the revenues and expenses pertaining to sales tax portion of Measure V.

Review annual financial audit by independent party or other city financial reports related to Measure V.

Provide written to city council annually or upon request related to measure V

What is your understanding of City Budgets and Finances? _____

Balancing revenues and expenses, which in turn need great deal of understanding

facts from fiction. Success scale must almost always favor revenue over expense.

Government's life line is revenue to be able to conduct its business properly.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NO

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NO

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature



Date 02/20/2025

City of Tracy

REC'D TRACY CITY CLERK
5 FEB 2025 AM 10:32

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: Jeffs, Gerald
Last First M.I.

Telephone: [REDACTED]
Daytime Evening

Address: [REDACTED]
Street Zip

Email Address (Optional) jeffsgerry@gmail.com

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

List related educational background: Executive MBA from St. Mary's College of California, a Master's Certification in Project Management from George Washington University, Advanced Project Management Certification from Stanford, is a Project Management Professional (PMP®), and is a certified Disciplined Agile Scrum Master (DASM).

List your current occupation and related employment history: Sole proprietor of Clarity Execution, LLC, a legal entity started after leaving a twenty-five-year corporate career in global supply chain and logistics. His responsibilities included project portfolio ownership of international logistics projects, domestic warehousing startups, and the implementation of strategic initiatives. He has taught project management and strategy management throughout the Americas, Greater Asia, and Europe.

Why do you want to serve on the Measure V Residents' Oversight Committee? With my experience in large complex projects I find this an opportunity to apply my skills and experience, a way to give to my community, and honestly to have fun.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? My background in project and strategy management and all the skills that brings with it. My areas of expertise are in cost management, time management, risk management, scope management, and the list continues.

Describe your involvement in community activities, volunteer and civic organizations: I ran for the TUSD board of trustees in 2020, did not take a seat. I am currently a board member for Partners for Change Tri-Valley out of Livermore. I am supporting the Tracy Community Connections Center with project and strategy management.

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? The position serves as an advisory role to the City Council. A member in this role will closely monitor the sales tax generated by measure V to review independent audit reports and provide accurate advice to council members. This will be done through an annual written report.

What is your understanding of City Budgets and Finances? I may not have deep knowledge of city finances or budgets, but as a project manager that has led large global projects, I know budging and financial management. My Executive MBA has also provided deeper knowledge in corporate finances and Globally Accepted Accounting Principles (GAAP).


Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City). No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted. No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements? No issues with filing Form 700 or taking an ethics course.

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature  Date 2-5-2025

STRATEGIC PROJECT PORTFOLIO PROFESSIONAL

Highly accomplished and solutions-oriented strategist with proven success in orchestrating and implementing forward-looking strategies and plans for achieving excellent results for profit and not-for-profit organizations.

Trusted advisor and performance-driven leader with 20+ years of experience in managing a broad range of operations and functions, including strategy development, project portfolio management, supply chain and logistics, business development and growth, and quality assurance and compliance. Demonstrated success in leading large-scale technology programs in inventory, logistics, order management, and operations to improve supply chain efficiency and effectiveness.

An analytical and detail-oriented executive with acute business acumen and specialized expertise in assessing strengths, weaknesses, and capabilities to develop action plans for achieving and exceeding predefined performance targets and goals. Experienced in leading large program management efforts, including establishing effective governance structures, cross-functional coordination, and executive stakeholder management and reporting.

A transformational leader with proven capabilities in leading, training, and developing global teams to achieve performance excellence. A strategic problem solver with an ability to prioritize multiple and competing priorities while driving a plan to execution. Proficient in overseeing end-to-end execution across multiple parallel program workstreams, including risk management, issue/conflict resolution, and dependency management.



**Innovative Initiatives • Strategic Planning • Team Management • Business Development & Growth
Stakeholder Relations • Customer Experience Management • Resource Allocation & Optimization • Budget Management
Global Compliance • Management & Governance • Operational Risk • Focused Implementations**

Professional Experience

Clarity Execution, LLC • Tracy, CA • 2024 – Present

Strategic Project Portfolio Professional • Sole Proprietorship

Clarity Execution, LLC was created post transitioning from a successful corporate career; leading and developing global project management teams and organizations. With decades of experience in leading complex projects with connections in operations, technology, functional teams such as; human resources, finance, legal, marketing, etc., a high degree of expertise was developed. Leading strategic projects from acquisitions, consolidation of organizations, building new products, and global organizational strategies, expertise in strategy execution was the outcome. All projects and project teams were part of project portfolios, some strategic, others operational, customer, or functional area specific.

Clarity Execution Services:

- Guest speaking at professional organization events, and education providers from high-school career programs, through undergraduate, and graduate programs. Topics ranging in duration depending on required depth and covering careers in project/strategy management, introduction to project management, and introduction to strategy management.
- Supporting local and regional nonprofit organizations in planning and executing strategies that create value in the communities they serve.
- Contract agreements with for-profit organizations for training and development, strategic planning, project management services, and strategic plan implementations.

APL Logistics • Tracy, CA • 2005 – 2024

Head Of Global Project Implementation • 2022 – 2024

Oversee all aspects of operations to meet customer requirements, while identifying and allocating all the available resources in an efficient manner as well as ensuring project success. Manage direct and indirect reports, assess performance, identify skill gaps, evaluate training needs, and develop resources to improve productivity and efficiency. Steer strategic direction of the business, define project scope, identify inefficiencies in the process, and implement improvement initiatives. Facilitate the strategic decision-making process by preparing and submitting annual budgets and regular reports to the COO. Formulate and manage budgets, monitor expenditures, and implement strict controls to minimize budget deviations and variances. Prepare schedules for team members, assign goals, delegate responsibilities, identify underperforming individuals, and create and maintain productive working ambiance to retain top talent. Design and implement KPIs, set priorities, and monitor performance against expectations to achieve desirable outcomes.

- Played an integral role in reestablishing global project implementation capabilities, identifying and capitalizing on new business opportunities, and orchestrating and developing vision, mission, and operational capabilities.
- Successfully developed a robust project implementation organization, delivered a sustainable portfolio management methodology, and

...Continued...

- built the network and trust among global regions to increase business opportunities.
- Implemented multiple US Domestic supply chain strategies for customers that needed to drive strategic changes within their supply chains.
- Fostered lucrative working relationships with internal and external customers to build positive rapport of the business, while identifying, assessing, and meeting diversified needs of clients.
- Instrumental in accomplishing operational budget targets on a consistent basis and ensuring maximum compliance with financial standards and policies.

Senior Director of Project Management | Global Safety | Security and Environment • 2005 – 2022

Administered a portfolio of 200+ programs, projects, and strategic initiatives, including Mexico-US Cross-Border Services Alignment, Threat Awareness Program, C-TPAT Training Program, Under Armour-APLL Strategy Execution, and HR Continuous Improvement. Leveraged balanced scorecard methodology while defining strategic mapping, key measurements, realistic targets, and initiatives in accordance with company vision.

- Maintained Customers' Trade Partnership Against Terrorism (C-TPAT) requirements during COVID-19, ensuring safe and secure good shipments from point of origin to point of consumption.
- Implemented a threat preparedness plan for all operations in North America, focused on education and training from front-line warehouse employees; created videos for employees as well as trained up to 2.7k employees in the US and 5k employees across the globe.
- Ensured smooth execution of high-value supply chain projects for wide range of industry leaders, such as SC Johnson, Nike, Kellogg's, Colgate, Bobcat, The Gap, and TJ Maxx across domestic and international environments in Europe, Asia, and Latin America.
- Introduced and integrated new supply chain capabilities by helping executive team through due diligence, negotiation, and integration of key acquisitions.
- Directed and executed 125+ supply chain and 50 strategic projects, including but not limited to M&As, consolidations, technology execution, and office relocations, which resulted in generating \$400 million in revenues.
- Established a best-in-class organization with a team capable of executing 10+ supply chain projects on an annual basis, while generating \$30 million in total new annual revenues and reducing annual costs by \$600k.
- Cut general administration costs by \$2 million through LMS implementations.
- Provided improved performance in global security, including the U.S. Customs & Border Protection (CBP) program known as Customs-Trade Partnership Against Terrorism (C-TPAT), business continuity, and execution of Labor Management applications.
- Streamlined project execution phase and reduced disruptions to supply chain by improving employees' capabilities through designing and delivering supply chain project management course; accredited by George Washington University.

Global Project
Implementation

Cost Reduction
& Avoidance

Business &
Revenue
Growth

Strategic
Planning &
Implementation

Early Career Experience

XPO Logistics (Formerly Menlo Worldwide) • Redwood City, CA

Senior Project Manager

Managed all aspects of domestic and international supply chain and logistics projects with budgets ranging from \$50k to \$3+ million for high-profile clients, including Cisco Systems, Hewlett Packard, Intel, Advanced Micro Devices, Logitech, Bobcat, and Stanley Tools. Gathered business requirements for projects to support successful implementation of Warehouse Management, Transportation Management, Procurement Management, and Web and Data Warehouse & Interfaces through EDI and XML. Leveraged PMO methodologies, Microsoft Project Professional, Microsoft Project Server, and Primavera to ensure project success.

Additional Experience: Operations Manager (Fisher Scientific), Warehouse Manager (Eastman Office Products), and Warehouse Supervisor (Boise Cascade Office Products). | **Military Involvement:** Sergeant (E5), Honorably Discharged, United States Army

Additional Involvement: Supply Chain Thought Leadership Presenter / Lecturer at Project Management Institute: San Francisco & Silicon Valley Chapters, and the National University of Singapore (NUS). / Developed and Taught Introduction to Project Management in North America, Europe, and Asia to over 500 Participants

Education & Credentials

Executive Master Business of Administration, Saint Mary's College of California

Professional Development / Certifications: Masters Certification in Project Management, George Washington University | Advanced Project Management Certification, Stanford University | Project Management Institute, Project Management Professional PMP® | Disciplined Agile Scrum Master DASM®, Project Management Institute | Quantitative Methods, Harvard Business Publishing

Awards: Raymond F. O'Brien Award of Excellence (Menlo Worldwide) | Army Accommodation Medals (2) (U.S. Army)

Community Involvements: Partners for Change Board Member 2024 – Present | Roya Foundation, 2020 – 2021 | Tracy Unified School Board Trustee Candidate, 2020 | Sow-A-Seed Community Foundation, 2019 – 2020 | Veterans Furniture Center, 2018 – 2019

Technical Proficiencies: Microsoft Project Professional | Microsoft Project Server | MS Excel and PowerPoint | Salesforce

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: Measure V Residents' Oversight Committee

Name: SAUGHMA JAYDEN M.I. _____
Last First

Telephone: _____ Daytime Evening

Address _____ Street

Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? N/A If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? N/A If so, please explain. _____

List related educational background: _____
MBA - SAN FRANCISCO STATE UNIVERSITY
Bsc. Finance - CSU, Stanislaus

List your current occupation and related employment history: _____

Controller - Valley Transportation Authority
Asst CFO - City of Stockton

Why do you want to serve on the Measure V Residents' Oversight Committee? _____

I have served on Measure V Committee for the past 2.5 years & think we have made considerable progress in transparency + reporting & accountability. I'd like to continue the momentum.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? _____

- Reporting ~~limits~~ with enhanced transparency.
- Change in By-laws to include interactive income to be part of Measure V fund balance.
- Include public feedback in the way funds are appropriated.

Describe your involvement in community activities, volunteer and civic organizations: _____

- Current member of Measure V
- Civic Service for ~~over~~ nearly 10 years
- City Council Collaboration on Measure V Annual Report.

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____

- Review the financials & reporting of Measure V collections.
- Forecast & current appropriation review for existing & new projects funded through Measure V.

What is your understanding of City Budgets and Finances?

- Controller for \$650 million operating & multi-billion capital Budget

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

N/A

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

N/A

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No.

- I have attached proof of residency (Previously provided to City Clerk)
- I have attached optional additional materials (such as a resume, etc.)

Signature  Date 1/29/2025

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: Sidney, Ametrius Veronica
Last First M.I.

Telephone: [REDACTED]
Daytime Evening

Address [REDACTED]
Street Zip

Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

List related educational background: Attended Patten College, Purdue Global and a graduate of Harvard Senior Executives in State and Local Government.

List your current occupation and related employment history: Assistant Director for San Mateo
County Public Safety Communications. Board member for State of California 911 Advisory Board and 988
Advisory Board. Worked in local government for over 28yrs.

Why do you want to serve on the Measure V Residents' Oversight Committee? Would like
to give back and be a participant in my local government for the City of Tracy. Reviewing the city financials
and expenditure from the sales tax to provide input and suggestions for a city my family resides in. Having the
opportunity to promote change and growth in the City of Tracy.

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? My most important contribution is equity for all. I am transparent and believe
in fairness. I would like to see everyone thrive and look for the opportunity to provide suggestions the
fulfill the goals of the resident.

Describe your involvement in community activities, volunteer and civic organizations: _____
I was selected by Governor Newsom for the 911 Advisory board and volunteer board memeber for the 988
technology board for the state. I currently serve as the Vice President of the National Emergency Number
Association California Chapter.

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____
I understand the role to be advisory, meeting quarterly, reviewing expense reports generated, providing
suggestions and oversite of the sales tax for the Measure.

What is your understanding of City Budgets and Finances? Budgets and Finances require a
a financial plan that outlines how the city will allocate funds.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.


No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

Yes

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature  Date 2/20/2025

Received via email
2/11/2025 @ 1:30 pm

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, February 20, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: Stokes Andrew J
Last First M.I.

Telephone: [REDACTED] [REDACTED]
Daytime Evening

Address [REDACTED] [REDACTED]
Street Zip

Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain.

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain.

List related educational background: _____
Bachelor of Business Administration / Project Management, (April 2020. GPA 4.0 Summa Cum Laude)

What is your understanding of City Budgets and Finances?

I understand that city budgets require careful planning, allocation, and oversight to ensure public funds are used efficiently. Through my experience in budget forecasting, financial tracking, and resource management as a Project Controller and Treasurer for Tracy Little League, I have developed strong skills in financial oversight and accountability, which I would apply to reviewing Measure V funds.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

- I have attached proof of residency
 I have attached optional additional materials (such as a resume, etc.)

Signature

[Redacted Signature]

Date

02 / 11 / 2025