

NOTICE OF REGULAR MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Regular Meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, May 6, 2021 @ 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall, 333 Civic Center Plaza, Tracy

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE May 6, 2021 REGULAR MEETING

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Parks and Community Services Commission on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Remote Access to City of Tracy Commission Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Parks and Community Services Commission Regular Meeting on Thursday, May 6, 2021.

Remote Public Comment:

*Public comment, limited to 250 words or less, submitted via email **will only be accepted for agenda items before the start of the Parks Commission Regular Meeting at 7:00 p.m.** Please send an email to publiccomment@cityoftracy.org - identify the item you wish to comment on in your email's subject line.*

During the upcoming Parks Commission Regular Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 182 687 3177 and **Event Password:** Parks1
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by **phone**:*
 - *If you wish to discuss an item under “New Business” identify the item when calling in. All requests to discuss an item under “New Business” must be submitted before the Chair announces that the time to submit such a request has expired.*
 - *Identify the item you wish to comment on to staff when calling in. Comments received by phone will be accepted for the “Items from the Audience” portions of the agenda.*
 - *Comments received by phone for the “Items from the Audience” portion of the agenda must be received by the time the Chair opens that portion of the agenda for discussion.*

- *Protocols for commenting via **WebEx**:*
 - *If you wish to comment on “New Business” or “Items from the Audience” portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for “New Business” or “Items from the Audience” portions of the agenda will be accepted until the public comment for that item is closed.*

- *The total allotted time for public comment will be as follows:*
 - *New Business: **5 minutes***
 - *Items from the Audience: **5 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on Webex outside of the comment periods outlined above will not be included in the record.

Full copies of the agenda are available on the City’s website: www.ci.tracy.ca.us

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Parks and Community Services Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Parks and Community Services Commission.*

5. Approval of Meeting Minutes
 - a. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM APRIL 1, 2021.**
6. Old Business
 - a. **None**
7. New Business
 - a. **REVIEW AND PROVIDE FEEDBACK ON THE PROPOSED DISC GOLF COURSE AT DR. POWERS PARK**
 - b. **REVIEW AND APPROVE THE GRETCHEN TALLEY PARK PHASE III EXPANSION CIP 78170 CONCEPTUAL MASTER PLAN**
8. Items from Parks and Recreation Director
 - a. **Project Updates (Verbal Report)**
9. Items from the Commission
10. Adjournment to next Regular Meeting: **June 3, 2021**

Posted: April 26, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
April 1, 2021

1. CALL TO ORDER:

Vice Chair Krogh called the meeting to order at 7:01 p.m.

2. ROLL CALL:

- a. Present: Vice Chair Krogh, Commissioners Jimenez, Souza and Singh
- b. Absent: Chair Lieberg
- c. Staff Present: Brian MacDonald, Director of Parks & Recreation; Jolene Jauregui, Recreation Program Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Krogh

4. ITEMS FROM THE AUDIENCE:

There were no comments from the public comments via, phone, Webex, or email.

5. APPROVAL OF MINUTES FROM

- a. Review and Approve the Regular Meeting Minutes from **March 4, 2021**

ACTION: A motion was made by Commissioner Souza to approve the Parks and Commission meeting minutes from March 4, 2021 and seconded by Commissioner Jimenez. Roll found Vice Chair Krogh, and Commissioners Jimenez, Singh and Souza all in favor. Passed and so ordered.

6. OLD BUSINESS:

- a. None

7. NEW BUSINESS:

- a. Review an overview of the proposed Parks & Recreation (CIP) Capital Improvement Program for fiscal years 2021-2022 and provide input.

Brian MacDonald, Director of Parks and Recreation Department presented the staff report.

Vice Chair Krogh open the item up for public comment.

There was no public comment via phone, email, or Webex.

Commission questions and comments followed.

Brian MacDonald, Director of Parks and Recreation answered the questions of the commission.

ACTION: No Action taken on this item

8. PARKS AND RECREATION DIRECTOR REPORT:

Brian MacDonald, Director of Parks and Recreation updated the commission on Measure V.

No comments or questions from the Commission.

9. ITEMS FROM THE COMMISSION:

Commissioner Jimenez mentioned that at the Tracy Friends for Parks, Recreation, and Community Services Foundation a presentation was made to the board of directors regarding a proposed conceptual layout design to install (2) disc golf courses at Dr. Powers Park. There was discussion about what it would involve, what the cost are. Delta Windjammers is donating a lot of their time, donating volunteers to set up the disc and bringing in professional architectures to layout the courses to ensure that safety is of the utmost priority, so adults and children are not throwing toward the streets.

The Tracy Friends for Parks, Recreation, and Community Services Foundation board approved to provide the initial funding so that the Parks and Recreation Department can move forward with the project. This will be brought back to the Commission in the future for a presentation and review and consideration for approval to City Council. If approved though the Commission and City Council, the foundation will do fundraising as well.

Commissioner Jimenez is excited about this as it has long been on the commission's agenda to bring disc golf to community and is delighted to see the progress.

Commissioner Jimenez thanked Jolene Jauregui for responding to her email regarding last month at the Tracy Senior Association there was concerns about seniors being in doors in their homes as a result of COVID and Jolene advised her that in the Spring/Summer there will be outdoor classes planned for seniors to get outdoors in the fresh air with social distancing. This was shared with the Association.

Commissioner Jimenez thanked Director MacDonald and Richard Joaquin for being present at the Tracy Friends meeting when they presented the disc golf proposal and answering questions.

Commissioner Jimenez thanked Commissioner Souza for her comments.

Commissioner Jimenez thanked TUSD Superintendent for opening up the schools and how they did a great job with keeping the safety of our children/grandchildren safe with protocols that were put into place.

Commissioner Singh echoed our Parks and Recreation Department on the roll out of the Rollin Rec Program and is excited for this. He feels the community will benefit from this program.

Commissioner Souza is excited about the roll out of the Rollin Rec program and will make sure that this gets to all our TUSD school administrators so they can extend this to our Community as well.

Commissioner Souza noted that she attended the Tracy Little League tryouts last weekend and mentioned that the fields looked good. Everyone is excited to be out there. TLL will be kicking up their challenger division this year, which is tended for the children with special needs. Commissioner Souza is excited to get Tracy moving forward and putting our community first. Thank you for all your hard work.

Vice Chair Krogh is happy to see the Rollin Rec program is out at the parks again. Vice Chair Krogh also mentioned that while he is out at the neighborhood parks, he is happy to see families out at the parks again.

Commissioner Singh asked if the outdoor movie nights will be brought back this year. Jolene Jauregui answered the question of the commissioner letting him know that at this time we are not planning special events, but as we move through the tiers, more information will come to the commission.

10. ADJOURNMENT:

Time of Adjournment: 7:54 p.m.

ACTION: Commissioner Jimenez motioned to adjourn at said time of 7:54pm. Commissioner Souza seconded the motion. Roll call found Vice Chair Krogh and Commissioners Jimenez, Souza, and Singh all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on March 25, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

Jolene Jauregui, Staff Liaison

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
May 6, 2021

AGENDA ITEM 7.A

REQUEST

REVIEW AND PROVIDE FEEDBACK ON THE PROPOSED DISC GOLF COURSE AT DR. POWERS PARK

BACKGROUND

Disc golf has been a much needed amenity in the City of Tracy park system since it was identified in the 2013 Parks Master Plan as a recommendation to diversify our recreational offerings. Additionally, a number of residents have expressed their desire for the City to build a disc golf course at City Council and Parks Commission meetings in recent years. Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (d) *Review grants, facility development and designs and recreation programs.*

DISCUSSION

Over the last year, the COVID-19 pandemic has put a squeeze on recreational opportunities in our community. Parks and Recreation staff have been exploring all opportunities to provide new types of recreation for our residents to improve their quality of life during this difficult time.

Towards the end of last year staff began collaborating with a group of stakeholders to bring the first ever disc golf course to a City park in Tracy. The Tracy Friends for Parks, Recreation and Community Services (Tracy Friends) has made the very generous offer to fund the purchasing and installation of a new 12-hole disc golf course at Dr. Power's Park. The course will include: 14 disc golf baskets with number plates (including 2 warm up baskets), 12 tee pads with signs, 2 rules signs and 2 course maps. The design for the course was donated by the Delta Windjammers, a local disc golf club based out of Stockton, in collaboration with City staff and the Tracy Friends. Disc golf is considered "treading" in the recreation world and naturally allows for social distancing as our community looks for new ways to get outside and live a healthy lifestyle.

Staff is asking the Commission to review a presentation and accompanying materials for the disc golf course at Dr. Powers Park and provide input on the layout and components of the course as proposed. Following the Parks Commission presentation, staff plans to bring an MOU to the City Council for approval formalizing the Tracy Friends financial and potential maintenance commitment to the project. Once an MOU is approved, staff expects for the course to be installed by volunteers within a couple of months.

FISCAL IMPACT

This agenda item has no impact to the general fund at this time.

RECOMMENDATION

Staff recommends the Commission review and provide feedback on the Dr. Power's Park disc golf course including the layout and components of the course as proposed.

Prepared by: Richard Joaquin, Parks Planning & Development Manager

Reviewed by: Jolene Jauregui, Recreation Program Manager

Approved by: Brian MacDonald, Parks and Recreation Director

Attachments

Attachment A – Disc Golf Course Design

DR. POWER'S PARK

PROPOSED DISC GOLF COURSE



BEGINNER'S 6-HOLE COURSE



DR. POWER'S PARK

PROPOSED DISC GOLF COURSE



INTERMEDIATE 6-HOLE COURSE



**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
May 6, 2021**

AGENDA ITEM 7.B.

REQUEST

**REVIEW AND APPROVE THE GRETCHEN TALLEY PARK PHASE 3 EXPANSION
CIP 78170 CONCEPTUAL MASTER PLAN**

BACKGROUND

In December of 2018, the City of Tracy purchased 4.7 acres of undeveloped land (APN 242-040-49) from Meritage Homes of California, Inc. The parcel is located at the corner of Dove Way and Mitz Drive and is designated in the City's General Plan as a park. It has also has been a pending Parks Master Plan Capital Improvement Project (CIP) for several years. The City is proposing to construct Gretchen Talley Park Phase 3 and expand the park by 4.7 acres to a total of 11.9 acres. Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (e) *Advise the Council on the subject of recreation and facility master planning and development.*

DISCUSSION

In October of 2020, the Parks and Recreation Department began the public outreach process for the expansion of Gretchen Talley Park. Programming outreach began by staff installing posters at two locations within the existing park asking the community to "Help Us Design Your Park!" Posters linked the community to an online survey with a two week comment period. During that time frame, staff also hosted two outreach sessions in the park answering questions from the public related to the project. The City received 196 responses to the online survey providing great direction and prioritization of various programming elements. Two schematic designs were then developed by staff based off those results. In November of 2020, two new posters were installed in the park showcasing the community-based schematic designs. An online survey ran for two weeks asking the public to vote on which schematic option they preferred. After two weeks, the City received 236 responses with the majority (61%) of the community selecting Option 2.

The design and construction documents for this park are being done "in-house" through the Parks Planning & Development Division and the Engineering Division. A conceptual master plan has been developed for the expansion project based on the feedback received from the outreach process.

Staff is asking the Commission to review a presentation and accompanying materials for the conceptual master plan of this park and provide input as to the layout, amenities, and furnishings as proposed.

FISCAL IMPACT

Project planning/design costs incurred to conduct public outreach and develop the conceptual master plan are covered by the CIP 78170 project funding.

RECOMMENDATION

Staff recommends the Commission review and approve the proposed park conceptual master plan including layout, amenities and furnishings.

Prepared by: Richard Joaquin, Parks Planning & Development Manager

Reviewed by: Jolene Jauregui, Recreation Program Manager

Approved by: Brian MacDonald, Parks and Recreation Director

Attachments

Attachment A – Gretchen Talley Park Phase 3 Expansion Conceptual Master Plan

GRETCHEN TALLEY PARK

PHASE 3 EXPANSION CONCEPTUAL MASTER PLAN



MAY 2021



- 1 ENTRY PLAZA
- 2 PARK MONUMENT
- 3 ADA PARKING
- 4 SPLIT-RAIL FENCING
- 5 NEW LAWN
- 6 LANDSCAPED MOUND
- 7 POLLINATOR GARDEN
- 8 NATURE PLAY ZONE
- 9 DECOMPOSED GRANITE PATH
- 10 TENNIS COURTS (LIGHTED)
- 11 PICKLEBALL COURTS (LIGHTED)
- 12 OUTDOOR LOBBY WITH SHADE
- 13 FITNESS ZONE WITH SHADE
- 14 BASKETBALL COURT (LIGHTED)
- 15 WALKING LOOP (LIGHTED)
- 16 PARK RESTROOM
- 17 LARGE DOG PARK
- 18 SMALL DOG PARK