



November 20, 2025

## NOTICE OF COUNCIL-APPOINTED COMMITTEE VACANCY

COMMITTEE:	<b>Environmental Sustainability Commission</b>
NUMBER OF VACANCIES:	One (1) Adult Resident – Term Expiration
POWER AND DUTIES:	As set forth in the Environmental Sustainability Commission Bylaws adopted by <b>Resolution 2023-068</b> of the Tracy City Council
MEETINGS:	The Environmental Sustainability Commission meeting will be held on the fourth (4 <sup>th</sup> ) Thursday of the month at 7:00 p.m. at City Hall. Additional meetings may be scheduled by the Commission at its discretion. Environmental Sustainability Commission members are expected to attend all regular meetings.

The Environmental Sustainability Commission Member position is a volunteer, non-paid position. The Committee's roles and responsibilities will include the following:

1. Develop comprehensive, integrated environmental policies for implementation by the City to protect and enhance the City's air, water, and land.
2. The Commission is limited to performing tasks enumerated in its enabling resolution, the bylaws, and otherwise delegated to it by City Council. The Commission is responsible to the City Council and is charged with:
  - Acting as an advocate for protecting, preserving, and enhancing the environment as it relates to issues under consideration by the City Council and Planning Commission.
  - Serving in an advisory role to the City Council and all Boards and Commissions, as may be requested from time to time, on environmental and sustainability policy issues. The Commission may recommend new ordinances, amendments to existing ordinances, and other actions it deems appropriate.
  - Providing a means for promoting discussion and education on issues related to the environment and sustainability.
  - Preparing an annual report to be presented to the City Council which includes, but is not limited to these items:
    - Climate, Air and Energy
    - Stormwater
    - Urban Forest and Biodiversity
    - Consumption and Waste; including Recycling.
    - Water and Conservation Resource
    - Protection and Preservation

The role of the Environmental Sustainability Commission is to provide citizen and community perspective and input on the development on emerging policy issues related to environmental sustainability, updates to the Climate Action Plan, and receive periodic progress reports from staff on meeting climate action goals.

**QUALIFICATIONS:** Residents interested in appointment to the Environmental Sustainability Commission must be residents of the City of Tracy and meet the residency requirement as outlined in Resolution 2021-200, establishing the council selection process, and defining residency requirements, for appointee bodies. The Environmental Sustainability Commission shall consist of five (5) adult members and two (2) youth residents (high school students up to and including their senior graduating year). The composition of the Commission will include residents with desirable background and expertise in specified areas of environmental sustainability practices, such as the water, wastewater, solid waste, Climate Action, landscape/urban forest, and/or sustainable energy.

**TERM OF SERVICE:** Each adult member shall serve a four-year term and each high school member shall serve a one-year term. To provide for Commissioner's terms to expire in a staggered manner, for the appointments of the initial adult Commissioners on the Environmental Sustainability Commission only, the City Council at its discretion will appoint two (2) Commissioners for a two-year term and three (3) Commissioners for a four-year term. After the expiration of the initial two-year and four-year terms, the terms will be four years for all Commissioners.

**CLOSING DATE:** **Thursday December 11, 2025, 6:00 p.m.**

Application forms available: City Clerk's Office  
City Hall  
333 Civic Center Plaza  
Tracy, California 95376  
Telephone: (209) 831-6101  
Fax: (209) 831-6120  
Website: [www.cityoftracy.org](http://www.cityoftracy.org)

# City of Tracy

## Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, December 11, 2025.** Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Environmental Sustainability Commission**

Name: \_\_\_\_\_  
Last First M.I.

Telephone: \_\_\_\_\_  
Daytime Evening

Address \_\_\_\_\_  
Street Zip

Email Address (Optional) \_\_\_\_\_

Do you reside within the Tracy City Limits? ☐ Yes ☐ No

Please provide proof of residency at the above address (***copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return***)

Are you a current City of Tracy employee, official, contractor or vendor? \_\_\_\_\_. If so, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? \_\_\_\_\_. If so, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

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\_\_\_\_\_  
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List related educational background: \_\_\_\_\_

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List your current occupation and related employment history: \_\_\_\_\_

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Why do you want to serve on the Environmental Sustainability Commission? \_\_\_\_\_

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Discuss the most important contribution you feel you can make as a member of the Environmental Sustainability Commission. \_\_\_\_\_

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Describe your involvement in community activities, volunteer and civic organizations: \_\_\_\_\_

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Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

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Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

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You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

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- ☐ I have attached proof of residency
- ☐ I have attached optional additional materials (such as a resume, etc.)

Signature \_\_\_\_\_ Date \_\_\_\_\_