



**ENVIRONMENTAL SUSTAINABILITY COMMISSION
REGULAR MEETING MINUTES
MARCH 26, 2026
6:00 PM**

1. SELECTION OF INTERIM CHAIR

1.A Commissioner Wood was nominated and accepted the responsibility for Interim Chairperson due to the absence of the Chair and Vice Chairperson.

2. CALL TO ORDER:

2.A The meeting was called to order by Commissioner Wood at 6:04 pm.

3. ROLL CALL:

3.A Present: Davis, Edwards, Orcutt, Rufino, Wood

3.B Absent: Martinez, Palma

3.C Staff Present: Stephanie Reyna-Hiestand, Assistant Director of Utilities
Daniella Green, Assistant City Attorney
Carla Sorich, Executive Assistant

3.D Recorded by: Carla Sorich, Executive Assistant

4. PLEDGE OF ALLEGIANCE

Led by Commissioner Davis.

5. ITEMS FROM THE AUDIENCE

None

6. CONSENT ITEMS

6.A APPROVE MEETING MINUTES FOR FEBRUARY 26, 2026.

ACTION: Motion was made by Commissioner Wood and seconded by Commissioner Rufino to approve the meeting minutes from January 22, 2026. (Roll call found all in favor, passed, and so ordered 5,0,0)

Approve: Wood, Edwards, Davis, Orcutt, Rufino

Oppose: None

Abstain: None

ACTION: Motion was made by Commissioner Wood and seconded by Commissioner Orcutt to reconsider Item 5.A per instruction from Daniella Green, Assistant City Attorney. (Roll call found all in favor, passed, and so ordered 5,0,0)

Approve: Wood, Edwards, Davis, Orcutt, Rufino

Oppose: None

Abstain: None

ACTION: Motion was made by Commissioner Davis and seconded by Commissioner Wood to approve the meeting minutes from January 22, 2026. (Roll call found majority in favor, passed, and so ordered 3,0,2)

Approve: Wood, Davis, Orcutt

Oppose: None

Abstain: Edwards, Rufino

7. INFORMATIONAL ITEMS

None

8. ACTIONABLE ITEMS

8.A REVIEW AND DISCUSS CONTENT FOR THE DRAFT ANNUAL REPORT TO CITY COUNCIL

Staff report presented by Stephanie Reyna-Hiestand.

Commissioner comments and questions followed.

8.B REVIEW AND APPROVE AN UPDATE TO THE ESC CY 2026 WORKPLAN

Stephanie Reyna-Hiestand provided the staff report.

ACTION: Motion was made by Commissioner Davis and seconded by Commissioner Edwards to accept the draft presentation with the following changes:

- Slide 4 – Rufino not Ruffino
- Slide 5 – Addition of Council Approval (Resolution number)
- Slide 6 - 2025 to 2026; addition of:
 - Commissioner assigned environmental topics – become SMEs
 - Commissioners appointed to the General Plan Amendment Commission

(Roll call found all in favor; passed and so ordered 5,0,0)

Approve: Edwards, Wood, Davis, Orcutt, Rufino

Oppose: None

Abstain: None

9. ITEMS FROM STAFF

Assistant City Attorney provided information on the new protocols from Council regarding Items from the Audience. She identified that there are now time limits that will be enforced for public speaking. Per Resolution No. 2026-053, pursuant to the City’s policy, any public comment speaker on any item/segment (be it general public comment on an item not on the agenda; on a discussion/regular item; presentation; a public hearing; an appeal; an informational item; shall be limited to:

- Less than 5 requests (1-4 requests): Each speaker gets 4 minutes.
- 5-15 requests: Each speaker gets 3 minutes.
- 16 to 25 requests: Each speaker gets 2 minutes.
- More than 26 requests: Each speaker gets 90 seconds.
- For all requests submitted/hands raised after the first speaker is called (regardless of the number of speakers), the speakers shall receive 90 seconds.

10. ITEMS FROM THE COMMISSION

Commissioner Wood with a second from Commissioner Edwards requested that a presentation from the Regional Climate Collaborative and their efforts be added to the Workplan. Commissioner Edwards to provide staff with a contact.

Commissioner Orcutt requested that Commissioner Edwards be provided the SAP Topics for inclusion and selection.

Commissioner Wood requested that Commissioner Edwards be provided with the comparable Cities/agencies information.

11. ADJOURNMENT – Time: 6:49 PM.

ACTION: Motion was made by Commissioner Wood and seconded by Commissioner Rufino to adjourn at 6:49 P.M. (Roll call found all in favor, passed, and so ordered 5,0,0)

Approve: Wood, Rufino, Davis, Edwards, Orcutt
Oppose: None
Abstain: None