



**ENVIRONMENTAL SUSTAINABILITY COMMISSION  
REGULAR MEETING MINUTES  
NOVEMBER 17, 2025  
7:00 PM**

**SELECTION OF TEMPORARY CHAIR**

Due to Chair Kahlon and Vice-Chair Martinez being absent, the Commission motioned and moved that Commissioner Wood be assigned temporary Chair for tonight's meeting.

**ACTION:** Motion to temporarily appoint Commissioner Wood as Chair for this meeting was made by Commissioner Wood and seconded by Commissioner Rufino. (Roll call found all in favor, passed, and so ordered 4,0,0)

**1. CALL TO ORDER:**

- a. The meeting was called to order by Commissioner Wood at 7:03 pm.

**2. ROLL CALL:**

- a. Present: Davis, Palma, Rufino, Wood
- b. Absent: Kahlon, Martinez
- c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director of Utilities  
Anush Nejad, Public Works Director  
Kamalpreet Gill, Deputy City Attorney  
Carla Sorich, Executive Assistant
- d. Recorded by: Carla Sorich, Executive Assistant

**3. PLEDGE OF ALLEGIANCE**

Led by Commissioner Wood.

**4. ITEMS FROM THE AUDIENCE**

None.

**5. CONSENT ITEMS**

**5.A APPROVE MEETING MINUTES FOR OCTOBER 23, 2025.**

**ACTION:** Motion was made by Commissioner Rufino and seconded by Commissioner Wood to approve the meeting minutes from October 23, 2025. (Roll call found all in favor, passed, and so ordered 4,0,0)

Approve: Rufino, Wood, Davis, Palma

Oppose: None

Abstain: None

**6. INFORMATIONAL ITEMS**

**6.A PRESENTATION BY QUEST REGARDING HEAT MAPPING**

The presentation was given by Commissioner Rufino and Ryan Nguyen.

Commissioner questions and comments followed.

## **7. ACTIONABLE ITEMS**

### **7.A DISCUSS AN AMENDMENT TO THE ESC BYLAWS AND APPROVE A RECOMMENDATION FOR SUBMITTAL TO CITY COUNCIL FOR APPROVAL**

Stephanie Reyna-Hiestand read the staff report.

Commissioner questions and comments followed.

**ACTION:** Motion was made by Commissioner Wood and seconded by Commissioner Rufino to:

1) accept the agendized draft with the following changes:

- Under E. Appointment of Officers  
E.5 - The officers will be selected and appointed by the membership for a one-year term. The annual appointment of members shall take place at the last regular meeting in ~~June~~ **December** of each year.  
E.6.1 - Commence on ~~July~~ **January** 1 of the calendar year following the election and continue through ~~June~~ **December** 30 **31** of the following calendar year.
- Under G. MEETINGS  
G.1 - Regular meetings of the Environmental Sustainability Commission shall be held on the 4<sup>th</sup> Thursday of each month and shall begin at ~~6~~**7**:00 p.m.; and

2) continue the item to the December 9, 2025, meeting. (Roll call found all in favor, passed, and so ordered 4,0,0)

Approve: Rufino, Wood, Davis, Palma

Oppose: None

Abstain: None

### **7.B DISCUSS AND APPROVE THE ESC MEETING DATES FOR CY2026**

Stephanie Reyna-Hiestand read the staff report.

Commissioner questions and comments followed.

**ACTION:** Motion was made by Commissioner Wood and seconded by Commissioner Palma to approve the CY2026 Environmental Sustainability Commission regular meeting dates with the following changes:

- Cancel July 2026 meeting due to Council Recess
- November 16, 2026, due to the Thanksgiving holiday.
- December 8, 2026, due to the Christmas holiday.

(Roll call found all in favor, passed, and so ordered 4,0,0)

Approve: Rufino, Wood, Davis, Palma  
Oppose: None  
Abstain: None

## **7.C REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN**

Stephanie Reyna-Hiestand read the staff report.

Commissioner comments and questions followed.

**ACTION:** Motion was made by Commissioner Davis and seconded by Commissioner Palma to approve the ESC CY2025 Workplan with the following changes:

Addition to TBS Tab:

- Valley Link Update – Council Presentation on November 18 – Ed Lovell?

Remove from TBS Tab:

- Remove the 10/24/24 Item for Energy due to inclusion in Energy Efficiency Plan

(Roll call found all in favor, passed, and so ordered 4,0,0)

Approve: Rufino, Wood, Davis, Palma  
Oppose: None  
Abstain: None

## **8. STAFF ITEMS**

Stephanie Reyna-Hiestand notified the Commission that an Ethics Training (AB1234) will be sent via email and must be completed by all Commissioners.

Commissioner vacancy and reappointment process were explained and clarified.

## **9. ITEMS FROM THE COMMISSION**

Commissioner Palma asked what could be done to include more native vegetation into City landscapes.

Commissioner Davis asked about climate adaptive trees.

## **10. ADJOURNMENT – Time: 8:18 PM.**

**ACTION:** Motion was made by Commissioner Wood and seconded by Commissioner Rufino to adjourn at 8:18 P.M. (Roll call found all in favor, passed, and so ordered 4,0,0)

Approve: Rufino, Wood, Davis, Palma  
Oppose: None  
Abstain: None