



NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a regular meeting of the **ENVIRONMENTAL SUSTAINABILITY COMMISSION** is hereby called for:

Date/Time: **Thursday, October 23, 2025, at 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza,
Tracy, CA

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Consent Items
5.A APPROVE MEETING MINUTES FOR SEPTEMBER 25, 2025.
6. Informational Items
6.A RECEIVE AN INFORMATIONAL PRESENTATION FROM THE CITY ATTORNEY'S OFFICE:
 - **INTRODUCTION TO THE BROWN ACT**
6.B RECEIVE AN INFORMATIONAL REPORT RELATED TO SUSTAINABLE INITIATIVES AND PRACTICES FROM CITY OF TRACY PUBLIC WORKS - OPERATIONS DIVISION
7. Actionable Items
7.A REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN
8. Staff items (Verbal Report)
9. Items from the Commission – In accordance with Parliamentary Procedures, a commissioner who wishes to introduce an item to be considered must make a motion, obtain a second, and the Chair must call the vote. A majority vote is required for the motion to pass.
10. Adjournment

AGENDA POSTED: October 20, 2025

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Environmental Sustainability Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

[Environmental Sustainability Commission | City of Tracy, CA](#)



**ENVIRONMENTAL SUSTAINABILITY COMMISSION
REGULAR MEETING MINUTES**

**SEPTEMBER 25, 2025
7:00 PM**

1. CALL TO ORDER:

- a. The meeting was called to order by Chairperson Wood at 7:01 PM.

2. ROLL CALL:

- a. Present: Davis, Kahlon, Wood, Martinez, Palma, Rufino
- b. Absent: Shergill
- c. Staff Present: Anush Nejad, Public Works Director
Stephanie Reyna-Hiestand, Assistant Director of Utilities
Kamalpreet Gill, Deputy City Attorney
Even Marcelo, City Engineer
Carla Sorich, Executive Assistant
- d. Recorded by: Carla Sorich, Executive Assistant

Stephanie Reyna-Hiestand introduced the new Commissioners: Orlando Davis, Rubi Martinez, Nayah Palma and Melvin Rufino.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Wood.

4. ITEMS FROM THE AUDIENCE

None.

5. ANNUAL APPOINTMENT OF OFFICERS

ACTION: Motion was made by Chairperson Wood to nominate Commissioner Kahlon as the new Chairperson. Commissioner Martinez seconded the motion. All in favor; passed and so ordered. (6,0,0)

Approve: Wood, Martinez, Davis, Kahlon, Palma, Rufino
Oppose: None
Abstain: None

Motion was made by Commissioner Martinez to nominate herself for Vice-Chairperson. Motion was seconded by Commissioner Wood. All in favor; passed and so ordered. (6,0,0)

Approve: Martinez, Wood, Davis, Kahlon, Palma, Rufino
Oppose: None
Abstain: None

6. CONSENT ITEMS

6.A APPROVE MEETING MINUTES FOR MARCH 27, 2025

ACTION: Motion was made by Commissioner Wood to approve meeting minutes. Motion was seconded by Chair Kahlon. All in favor; passed and so ordered. (6,0,0)

Approve – Wood, Kahlon, Davis, Martinez, Palma, Rufino
Oppose - None
Abstain - None

7. INFORMATIONAL ITEMS

Anush Nejad, Public Works Director, addressed the Commission regarding sustainability items and requested the Commission consider the following items and provide feedback:

- 1) Zero Emission Vehicle Transition Plan
- 2) Equipment upgrades to reduce energy consumption
- 3) Urban Forestry and Tree Canopy Program
- 4) Reduction of Vehicle Miles Travelled

ACTION: Chair Kahlon requested the items be added to the workplan for a future presentation and Vice Chair Martinez provided a second.

8. ACTIONABLE ITEMS

8.A APPOINT COMMISSION VOLUNTEERS TO A SPECIFIC TOPIC WITHIN THE SAP TO MAKE POLICY RECOMMENDATIONS

Stephanie Reyna-Hiestand read the staff report. Commissioners discussed and requested the following topic choices:

Davis – Agriculture and Open Space
Kahlon – Air Quality, Transportation and Land Use
Martinez – Energy, Economic Development
Shergill – Public Health
Palma – Biological Resources, Outreach and Education
Rufino – Greenhouse Gas Emissions
Wood – Solid Waste, Water

ACTION: Motion was made by Chair Kahlon to assign the above topic choices voluntarily chosen by the commissioners and was seconded by Commissioner Wood. All in favor; passed and so ordered. (6,0,0).

Approve: Wood, Kahlon, Davis, Martinez, Palma, Rufino
Oppose: None
Abstain: None

8.B REVIEW AND APPROVE THE ESC ANNUAL REPORT PRESENTATION FOR CITY COUNCIL MEETING ON NOVEMBER 4, 2025

The staff report was read by Stephanie Reyna-Hiestand. Commissioners reviewed the Power Point presentation with comments and questions following.

ACTION: Motion was made by Chair Kahlon to approve the annual report presentation with changes recommended by Commissioner Wood and submitted to staff for the presentation at City Council on November 4, 2025. The motion was seconded by Commissioner Rufino. All in favor, passed and so ordered. (6,0,0).

Approve - Kahlon, Rufino, Davis, Wood, Martinez, Palma
Oppose - None
Abstain - None

8.C REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN

The staff report was read by Stephanie Reyna-Hiestand. Commissioner comments and questions followed.

ACTION: Motion was made by Commissioner Wood to approve an update to the ESC 2025 Work Plan to include new items requested through action during this meeting. Motion was seconded by Commissioner Palma. All in favor, passed and so ordered. (6,0,0).

Approve - Wood, Palma, Davis, Kahlon, Martinez, Rufino
Oppose - None
Abstain - None

9. STAFF ITEMS

Stephanie Reyna-Hiestand informed the Commission of the City's recognition as 2024 Tree City USA.

ACTION: Chair Kahlon requested staff to obtain more information on the Tree City USA nomination process and the request was seconded by Commissioner Davis. Commissioner Wood requested more information on the budget and how much goes toward the urban forest to meet the requirement for Tree City status and was seconded by Commissioner Palma.

Kamalpreet Gill, Deputy City Attorney, notified that training on the Brown Act and Commission Policy and Procedure would be conducted at the next meeting.

ACTION: Chair Kahlon requested that the item be added to the workplan, and the request was seconded by Commissioner Wood.

10. ITEMS FROM THE COMMISSION

Chair Kahlon would like information regarding SB253 – Climate Corporate Data Accountability Act and added to the Work Plan.

ACTION: Chair Kahlon requested to add an informational item for SB253 to the ESC Work Plan and it was seconded by Commissioner Wood.

Chair Kahlon requested information on upcoming Innovative Clean Transit requirements. Kamal Gill, Deputy City Attorney, stated it would be included in the Green Fleet Policy already requested.

Commissioner Wood asked if the new Commissioners were made aware of the review of cities. Stephanie Reyna-Hiestand confirmed that the information had already been emailed to the new commissioners.

Commissioner Wood asked if it were possible to make changes to the Bylaws and the process to do so. Kamal Gill, Deputy City Attorney, advised that an amendment in written draft may be submitted to the staff liaison to be agendized for a future ESC meeting. After action by the Commission, staff would then agendize the item for Council approval at a future Council meeting.

ACTION: Commissioner Wood requested that an item to propose, review and approve an amendment to existing Bylaws be added to the October 23, 2025, ESC meeting and it was seconded by Commissioner Rufino.

Commissioner Wood inquired about a tree preservation ordinance. Kamal Gill stated it will be presented at the next ESC meeting on October 23, 2025.

Chair Kahlon inquired about the Cap and Invest Program and requested information on the Urban Greening Program. Information on the Low Carbon Transit Operation Program (LCTOP) was also requested and would like to know if grants are available. Anush Nejad, Public Works Director, commented that information regarding these two topics will be covered by the Public Works Operations presentation.

11. ADJOURNMENT – Time: 8:19 PM.

ACTION: Motion was made by Chair Kahlon and seconded by Commissioner Wood to adjourn. Roll call found all in favor; passed and so ordered. (6,0,0)

Approve - Kahlon, Wood, Davis, Martinez, Palma, Rufino
Oppose - None
Abstain - None

CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
October 23, 2025

AGENDA ITEM 6.A

REQUEST

STAFF REQUESTS THAT THE ENVIRONMENTAL SUSTAINABILITY COMMISSION RECEIVE AN INFORMATIONAL PRESENTATION FROM THE CITY ATTORNEY'S OFFICE ON AN INTRODUCTION TO THE BROWN ACT

EXECUTIVE SUMMARY

This item requests that the ESC receive an information presentation from the Deputy City Attorney, Kamal Gill, on an introduction to the Brown Act for commissions of the Tracy City Council.

RECOMMENDATION

STAFF REQUESTS THAT THE ENVIRONMENTAL SUSTAINABILITY COMMISSION RECEIVE AN INFORMATIONAL PRESENTATION FROM THE CITY ATTORNEY'S OFFICE ON AN INTRODUCTION TO THE BROWN ACT

Prepared by: Stephanie Reyna-Hiestand, Assistant Director of Utilities

Reviewed by: Carla Sorich, Executive Assistant

ATTACHMENT

A – Slideshow Presentation on an introduction to the Brown Act

A faint, light-colored silhouette of a water tower is visible on the left side of the slide.

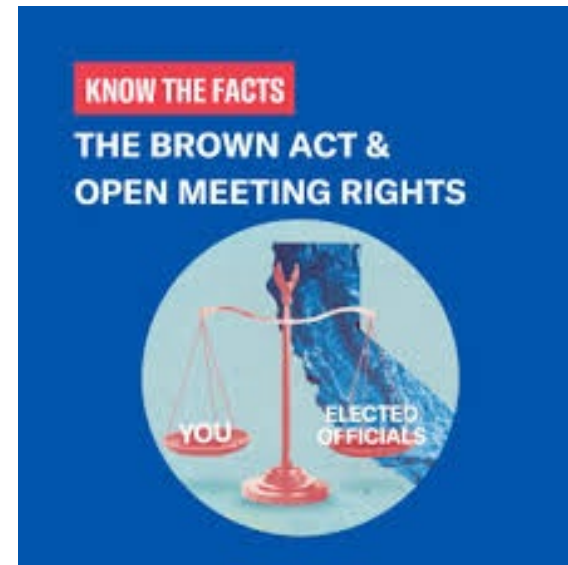
City of Tracy Environmental Sustainability Commission Training

Kamal Gill, Deputy City Attorney

October 23, 2025

Objectives / Overview

An Introduction to the Brown Act



Think Inside the 'Triangle'

Role of the Environmental Sustainability Commission

- The Sustainability Action Plan, General Plan, and other environmental related documents are collectively administered by the City Council, Environmental Sustainability Commission, and the Department Director, with specific roles delegated to each.



Think Inside the Triangle™



Think Inside the Triangle™

Scope of the Commission

- The Environmental Sustainability Commission:
 - Serves in an advisory role to the City Council and other City formed Boards and Commissions/Committees;
 - Serves as the recommending authority on issues related to:
 - Sustainability
 - Environmental Stewardship; and
 - Opportunities for advancement in these areas.

The Ralph M. Brown Act



California's "Government in Sunshine" law

"All public meetings of a legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided by this chapter" (Cal. Gov't. Code §54953(a)).



What is a meeting?

Same time, place (including teleconferencing/online), regarding any item within the subject matter jurisdiction of the Commission where a quorum is present.

Environmental Sustainability Commission is a Legislative Body

Does not include ad hoc committees or "2x2"s

A Meeting or Not a Meeting?

YES, A MEETING!

- Any time a quorum is gathered within the scope of the subject matter jurisdiction of the body;
 - State of the City Address?
 - Service Club Meeting?

NOT a Meeting

- Individual Contacts;
- Conferences & Seminars (LOCC Conference, PC Academy);
- Community Meetings
- Another body of the agency when it is in an open & noticed meeting of that other body (i.e., City Council)
- Social or Ceremonial Event (be proactive!)



Serial Meetings

- Captain Crunch, Count Chocula & Lucky the Leprechaun walk into chambers...
- Serial Meetings are:
 - A series of communications
 - Direct or indirect (intermediaries, technology (i.e., comments on a FB post);
 - Employed by a majority to discuss, deliberate, or take action on potential business
 - BEWARE: Social Media & Reply All
- **SERIAL MEETINGS ARE ILLEGAL** (Govt'. Code 54952.2)



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More Brown Act Basics...

- Meetings generally must be within the local jurisdiction (exceptions: legal proceedings, site inspection)
- Teleconferencing OK if a quorum participates from the regular location and teleconference site is identified on the agenda, notice is posted at site, site provides for public participation –check with Staff!!!
- Agenda must be posted 72 hours in advance (regular meetings); 24 hours in advance (special meetings)
- Brief description of items of business
- Freely accessible to public
- Agendas must be publicly accessible and distributed in advance to those who request copies



Brown Act Meetings Cont'd.

- No discussion or decision on items not on the posted agenda, **EXCEPT:**

- Clarification / Reference to Staff
- Brief Announcements / Report on Activities
- Requests for Future Items / Future Report
- Placement of Items on Future Agenda consistent with City Policies and Procedures applicable to Brown Act Bodies



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Your Brown Act Top 10 List!

10. Remember that the public has the right to speak and criticize the body.

9. Enforce speaking time limits consistent across **ALL** speakers and consistent with applicable City policy & procedure.

8. Avoid texting from the dais!

7. Avoid debate between public comment speakers and the Commission.

6. **STICK. TO. THE. AGENDA.**



Your Brown Act Top 10 List!

5. Disclose any conflicts and/or potential conflicts about agenda items to Staff (Department Contact and City Attorney) before the meeting starts (and not 5 minutes before!)

4. Avoid sidebar conversations during a break.

3. Abide by City Policy & Procedure for putting future items on an Agenda.

2. Do not disclose privileged/confidential communications with Staff.

1. **STICK. TO. THE. AGENDA.**



Thank you!
Any Questions?



CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
October 23, 2025

AGENDA ITEM 6.B

REQUEST

RECEIVE AN INFORMATIONAL REPORT RELATED TO SUSTAINABLE INITIATIVES AND PRACTICES FROM CITY OF TRACY PUBLIC WORKS - OPERATIONS DIVISION

EXECUTIVE SUMMARY

This item asks the Environmental Sustainability Commission to receive an informational update from the Operations Division of Public Works regarding its sustainable practices related to urban forestry, solid waste and recycling, and the City's fleet. These divisions of Public Works aim towards reducing impacts to the environment through compliance measures, best management practices, proactive policies, and various management plans. Staff is pleased to present this update on the City of Tracy's progress regarding Solid Waste and Recycling, City Fleet initiatives, and urban forestry initiatives as outlined in the Urban Forest Management Plan and Sustainability Action Plan.

DISCUSSION

SOLID WASTE AND RECYCLING UNIT

The Sustainability Targets and Measurements for Solid Waste and Recycling cover mandates associated with California Senate Bill (SB) 1383. The SAP incorrectly refers to the Senate Bill as Assembly Bill (AB) 1383. At the creation of the SAP in 2008, there were 20,154 utility customers within the City of Tracy. As of May 2025, there are 28,963 utility customers within the City of Tracy, equating to a 43% increase in customers. The Solid Waste and Recycling Division has gone from one full-time employee to two full-time employees within the past two years. Due to the limitation of staffing within the division, the implementation and tracking of construction waste reused or recycled, as well as recycling for multi-family housing, has been solely dependent on outreach and education. Staff is evaluating additional staffing to expand recycling programs.

SB 1383 has a goal of reducing the amount of waste sent to landfills by 75% statewide. Of the 523 jurisdictions in California, 471 (~90%) currently have organics collection. One of the primary implementations is incorporating food waste into yard waste to comprise the collection of organics waste. Since 2022, when SB 1383 went into effect, the City of Tracy has seen a 33% increase in organic waste collected.

Section OE-6 within Chapter 5 of the SAP refers to Public Education on Non-Petroleum Waste Oil Collection Locations. The Solid Waste and Recycling Division provides education to residents and businesses through the annual Solid Waste and Recycling magazine, information on our website as well as the County's Household Hazardous Waste (HHW) website and the Tracy Material Recovery Facility (MRF) website. The County's HHW facility and the Tracy MRF allow residents to dispose of up to five gallons per day of both petroleum and non-petroleum waste oil. The Tracy Disposal website also has a Waste Wizard program that allows customers to search for, or enter, a specific item which informs the customer how to properly dispose of that specific item. The City of Tracy is currently working on incorporating the Waste Wizard program onto our website as well.

URBAN FORESTRY UNIT

Working with the Environmental Sustainability Commission, the Tracy City Council adopted the Urban Forest Management Plan (UFMP) in 2024 under recommendation from the Commission. Many of the identified measures in this plan as well as new mandates and policies supersede the recommended goals and targets in the 2011 Sustainable Action Plan (SAP). The UFMP established the framework for expanding, preserving, and managing Tracy's urban forest. This informational update will review the progress and plans for the goals and performance measures for trees as critical green infrastructure that provide numerous benefits including improved air quality, reduced urban heat island effect, stormwater management, and enhanced quality of life for residents. Staff have worked towards and made significant achievements in the advancement of sustainable practices identified in these guides. Staff is also evaluating planting additional trees in the available tree wells along major roadways. In addition, with the Recycle Water Plan, irrigation for the medians and landscaped areas will be expanded.

Currently under review by the City Attorney's office, staff have developed a draft Heritage Tree Ordinance which aims to preserve mature trees throughout the city and provide enhanced protection for trees of historical and cultural significance. The ordinance also establishes permit requirements for maintenance or removal of heritage trees and will create enforcement mechanisms and penalties for unauthorized removal. Once this document has been reviewed by the City Attorney's office and recommended edits have been made, staff will bring it before this Commission for review and request recommendation of adoption by City Council.

In an effort to be community conscious and proactive, the City has established productive partnerships with local non-profit organizations and our community to accelerate tree planting efforts throughout Tracy. Through these collaborative initiatives, approximately 500 trees have been planted in public spaces over the past two years, enhancing our urban canopy and making progress toward our sustainability goals.

Additionally, staff continue to work closely with Pacific Gas & Electric (PG&E) on the "Right Tree, Right Place" program. This partnership ensures that when trees posing safety hazards to infrastructure are identified and removed, they are promptly replaced with appropriate species that will thrive in the specific location without creating future utility conflicts. This proactive approach maintains our urban forest while prioritizing community safety.

The City has also implemented a comprehensive Integrated Pest Management (IPM) program that addresses both structural pests and landscape maintenance needs using environmentally responsible methods. This program supports the health of our city-wide landscape while minimizing chemical interventions. The program focuses on prevention, monitoring, and least-toxic control methods. These practices also reduce pesticides, fertilizer, and herbicides transports to our local water ways preventing water quality issues for our ecosystem.

MUNICIPAL FLEET UNIT

Similar to the Forestry Unit, the City's Fleet Unit has been working on incorporating environmentally sustainable and green practices into its programs. The City's Fleet unit has seen significant reduction in recycling waste oils and other waste stream chemicals through compliance with local, state and federal regulations. Many of these regulatory mandates supersede the SAP targets and goals in the 2011 plan. These practices aim at reducing pollutants that cause impacts to our air and water quality. The San Joaquin Valley Air Pollution Control District oversees the air quality mandates and has made significant strides in reducing the harmful air impacts from diesel engines. In response, the City had to upgrade many of its diesel engine equipment such as generators.

In an effort to be community conscious and address concerns about the City's Fleet practices in purchasing, staff is preparing a comprehensive Green Fleet Initiative. In the fall of 2025, staff will bring the initiative forward to this commission outlining a strategic roadmap for systematic fleet decarbonization and request the recommendation of the initiative to the City Council. The City of Tracy is actively working to reduce emissions from its municipal vehicle fleet through the implementation of low-carbon fuel alternatives and vehicle electrification. This initiative represents a significant component of the City's SAP and how the City of Tracy is making significant strides in transitioning to a more sustainable municipal vehicle fleet. The proposed steps in Green Vehicle and EV Charging Station plan will include the following:

- Update of the City's Fleet Transition Plan.
- Installation of Level II chargers at Boyd Service Center, City Hall, Police Department and Transit Center within the current power capacities at each site.
- Upgrade of PG&E Transformers at each of these sites for expanded Level II or Fast DC Chargers.
- Preparing a Citywide EV Charger Deployment Plan, including Green Fleet, Public EV Charging Stations and potential public-Private Partnership with major employers and development in the city.
- Applying for grants for infrastructure upgrades.

While this is only a snapshot of ways the Public Works Divisions incorporate environmentally aware practices into their programs, staff hope it raises awareness of these two units and how they achieve many of the targets identified in the SAP and exceed others.

RECOMMENDATION

RECEIVE AN INFORMATIONAL REPORT RELATED TO SUSTAINABLE INITIATIVES AND PRACTICES FROM CITY OF TRACY PUBLIC WORKS - OPERATIONS DIVISION

Prepared by: John Newman, Public Works Superintendent
Jim Thompson, Public Works Superintendent
Connie Lopes, Management Analyst

Reviewed by: Carla Sorich, Executive Assistant
Stephanie Reyna-Hiestand, Assistant Director – Utilities
Anush Nejad, Director of Public Works



PUBLIC WORKS

ESC Presentation



Agenda

- **Solid Waste and Recycling** diversion, reuse, recycling, outreach and education
- **Electric Vehicle Initiative supporting transition to sustainable transportation**
- **Heritage Tree Ordinance** draft completed and under review
- **500 trees planted** through community partnerships since 2023
- **PG&E “Right Tree, Right Place” program** ensuring prompt replacement of hazardous trees
- **Integrated Pest Management (IPM) program** implemented for both structural pests and landscape maintenance
- Making significant progress on Sustainability Action Plan forestry goals





Solid Waste and Recycling Update

Goals

- Incorporation of SB 1383 mandates
- Staffing limitations
- Implementation and tracking of construction waste reuse or recycling
- Outreach and education for multi-family housing recycling and non-petroleum waste oil collection
- Waste Wizard program



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Urban Forest Management Plan (UFMP) Update

Heritage Tree Ordinance

Preserve trees of historical, cultural, and ecological significance

•**Key Components:**

- Community registration of heritage trees
- Permit requirements for maintenance/removal
- Enforcement mechanisms and penalties
- Public outreach

Status: Draft completed, currently under legal review



UFMP Update

Community Tree Planting

- Planted approximately 500 trees in public spaces (2023-2025)
- Partnerships with local non-profit organizations
- Focus on drought-tolerant, climate-appropriate species
- Volunteer partnership engaging 150+ community members
- Educational workshops on proper tree care and maintenance



UFMP Update

PG&E Partnership

“Right Tree, Right Place” Program

- Joint assessment protocol for trees near utility infrastructure
- **2:1 replacement ratio** for utility-related tree removals
- Species selection criteria to prevent future conflicts
- Improved public notification process for scheduled tree work
- Balance between safety and urban forest preservation



Integrated Pest Management Program

- Comprehensive approach to both structural and landscape pest control
- Focus on prevention, monitoring, and least-toxic methods
- Reduction in chemical usage compared to traditional methods
- Staff training on early detection and environmentally sensitive treatments



Achievements & Metrics

- Urban canopy coverage increasing toward 40% goal
- Carbon sequestration benefits
- Species diversity increasing for climate resilience
- Water-efficient irrigation systems
- Cost savings through reduced chemical purchases in IPM program
- Tree survival rates increased through post-planting care protocols



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Municipal Fleet Update

Goals

- Update of the City's Fleet Transition Plan.
- Installation of Level II chargers at Boyd Service Center, City Hall, Police Department, and Transit Center within each site's current power capacities.
- Upgrade of PG&E Transformers at each of these sites for expanded Level II or Fast DC Chargers.
- Preparing a Citywide EV Charger Deployment Plan, including Green Fleet, Public EV Charging Stations, and potential Public-Private Partnership with major employers and development in the city.
- Applying for grants for infrastructure upgrades
- Transition heavy equipment to renewable diesel, where electrification is not feasible



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QUESTIONS?

CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
October 23, 2025

AGENDA ITEM 7.A

REQUEST

STAFF REQUESTS THAT THE ENVIRONMENTAL SUSTAINABILITY COMMISSION REVIEW AND APPROVE AN UPDATE TO THE CY2025 ENVIRONMENTAL SUSTAINABILITY COMMISSION WORKPLAN WITH ACTION ITEMS FROM PRIOR MEETINGS

EXECUTIVE SUMMARY

The commission and public make recommendations each meeting that are moved forward and approved for submission to the Environmental Sustainability Commission (ESC) annual workplan. This item requests that the ESC review, discuss, and approve updates to the ESC workplan through September 30, 2025.

DISCUSSION

The Commission made requests that were motioned and approved at the September 25, 2025, ESC meeting. The items discussed and requested were:

- Update the Workplan with presentations related to sustainable practices and initiatives from the Public Works Department:
 - Zero Emission Vehicle Transition Plan
 - Equipment upgrades to reduce energy consumption
 - Urban Forestry and Tree Canopy Program
 - Reduction of Vehicle Miles Travelled
- Remove the Ad-Hoc Committee Report for September 25 and October 23, 2025, meetings
- Discuss and Approve an update to the existing ESC Bylaws
- Add an informational item on SB253 – Climate Corporate Data Accountability Act

RECOMMENDATION

The Environmental Sustainability Commission review and approve an update to the 2025 Environmental Sustainability Commission workplan with action items from prior meetings.

Prepared by: Stephanie Reyna-Hiestand, Assistant Director of Utilities

Reviewed by: Carla Sorich, Executive Assistant

ATTACHMENT

A - 2025 Environmental Sustainability Commission Workplan through September 30, 2025

CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
October 23, 2025

AGENDA ITEM 7.A

MEETING SCHEDULED DATE	WORKPLAN ITEMS	ITEM REQUESTED MEETING DATE	COUNCIL STRATEGIC PRIORITY RELATION	TASKS/ACTION	ASSIGNMENT / SUBCOMMITTEE	TIMELINE	STATUS
2025							
OCTOBER 23, 2025	SAP AD-HOC COMMITTEE - REPORT		Good Governance	Informational Item	ESC	monthly-	on-going
	ESC WORKPLAN FOR CY 2025		Good Governance	Action - Review and Approve	ESC	monthly	on-going
	INFORMATIONAL ITEM TO UPDATE COMMISSION ON GOALS IDENTIFIED IN THE SAP CHAPTERS 4 AND 5 RELATED TO SOLID WASTE AND GREEN FLEET POLICY	FEBRUARY 27, 2025	Good Governance	Informational Item	PUBLIC WORKS	ONE-TIME UPDATE	moved from April 2025
	INFORMATIONAL ITEM TO UPDATE COMMISSION ON GOALS IDENTIFIED IN THE UFMP PAGES 3,4,30, AND 42-59 THAT INCLUDES ANY ACCOMPLISHMENTS OR DEFICIENCIES WITH EXPECTED COMPLIANCE DATES, IF ANY.	OCTOBER 24, 2024	Good Governance	Informational Item	PUBLIC WORKS	ONE-TIME UPDATE	Moved from May 2025
	INFORMATIONAL ITEM TO UPDATE COMMISSION ON GOALS IDENTIFIED IN THE SAP CHAPTERS 4 AND 5 RELATED TO TRANSIT AND TRANSPORTATION	FEBRUARY 27, 2025	Good Governance	Informational Item	PUBLIC WORKS	ONE-TIME UPDATE	Moved from June 2025
	PRESENTATION - QUEST - HEAT MAPPING			Informational Item	Quest	One Time	Moved to November 17.
NOVEMBER 4, 2025 - CITY COUNCIL MEETING	ANNUAL REPORT PRESENTATION	JANUARY 23, 2025	Good Governance	Informational Item	ESC	ANNUAL UPDATE	ON-GOING
NOVEMBER 17, 2025	SAP AD-HOC COMMITTEE - REPORT		Good Governance	Informational Item	ESC	monthly	on-going
	ESC WORKPLAN FOR CY 2025		Good Governance	Action - Review and Approve	ESC	monthly	on-going
	UPDATES TO BYLAWS FOR DISCUSSION	SEPTEMBER 25, 2025	Good Governance	Action - Review and Approve	ESC	One Time	e
	SELECTION OF CALENDAR DATES FOR 2026		Good Governance	Action - Review and Approve	ESC	ANNUAL	
	PRESENTATION - QUEST - HEAT MAPPING			Informational Item	Quest	One Time	Moved from October 23 2025
DECEMBER 9, 2025	SAP AD-HOC COMMITTEE - REPORT		Good Governance	Informational Item	ESC	monthly	on-going
	ESC WORKPLAN FOR CY 2025		Good Governance	Action - Review and Approve	ESC	monthly	on-going

COMMISSION MEETING ACTION DATE	COMMISSION REQUESTS - TBS	STATUS	ESC MEETING DATE
11/27/2023	CITY SUSTAINABLE PRACTICES - STANDARDS FOR DUAL USE BASINS, RECYCLED WATER USE, IRRIGATION	REQUESTED PRESENTATION FROM ENGINEERING/PARKS	TBD
1/25/2024	PLANNING DIVISION - GENERAL INFORMATION ON ZONING, CEQA, ETC	REQUESTED INFORMATION FROM DIRECTOR EBBS	TBD
1/25/2024	AVA ENERGY AND CITY PARTNERSHIP PRESENTATION	RESEARCHING WHICH DEPARTMENT WILL PROVIDE THE PRESENTATION	TBD
6/27/2024 and 10/24/2024	INFORMATIONAL ITEM FROM VALLEY LINK PROJECTIONS AND OVERALL ENVIRONMENTAL BENEFIT TO THE CITY OF TRACY AND THE AREA IN GENERAL.	EMAIL SENT TO MR. RIDDER REQUESTING A PRESENTATION ON FEBRUARY 18, 2025 - No Response. Sent a follow-up email on April 10. and Oct. 5.	TBD
9/26/2024	INFORMATIONAL ITEM TO UPDATE COMMISSION ON SECTION 3 OF THE SAP TARGETS 4-1, MEASURES 5-7 TO 5-16 AND INCLUDE ANY ACCOMPLISHMENTS OR DEFICIENCIES WITH EXPECTED COMPLIANCE DATES, IF ANY.	PLANNING STAFF ASSIGNED FROM DIRECTOR EBBS GENEVIEVE F.	possibly 4th Qtr?
10/24/2024	INFORMATIONAL ITEM TO UPDATE COMMISSION ON SECTION 2 EXISTING CONDITIONS - B ENERGY OF THE SAP TARGETS ON PAGE 4-1, AND MEASURES ON PAGES 5-1 TO 5-7 AND INCLUDE ANY ACCOMPLISHMENTS OR DEFICIENCIES WITH EXPECTED COMPLIANCE DATES, IF ANY.	PLANNING STAFF ASSIGNED FROM DIRECTOR EBBS GENEVIEVE F.	possibly 4th Qtr?
9/25/2025	PRESENTATION ON SB253 CLIMATE CORPORATE DATA ACCOUNTABILITY ACT		TBD