



Recreation Leader II (Part-time)

WE ARE HIRING

ABOUT THE OPPORTUNITY

Your Next Career Adventure Starts Here!

The City of Tracy is excited to announce opportunities to join our dynamic Parks, Recreation and Community Services Department as a Recreation Leader II. We're seeking enthusiastic and service-oriented individuals who are passionate about making a difference in our community through recreation programming.

Do you thrive in an active, community-focused environment? The Recreation Leader II helps plan and lead recreation programs and community events, assists with facility and equipment setup, and supports daily operations. Assignments may include Athletics, Facilities, Youth Services, Senior Center, or Special Events.

This role also offers exciting opportunities to support Athletics and Summer Camps programming, including seasonal sports such as adult softball, youth basketball and baseball/softball programs, as well as engaging experiences like Adventure Day Camp with games, crafts, STEM activities, and social interaction.

Successful candidates are flexible, team-oriented, and eager to help create positive, memorable experiences for the Tracy community.

ESSENTIAL DUTIES:

The following is a general list of duties for this position. These duties include, but are not limited to:

- Lead and conduct a variety of activities and programs at recreation facilities.
- Prepare and disseminate program publicity materials.
- Prepare and maintain reports and records of program activities.
- Set up and break down at City facilities and equipment; maintain facilities/equipment.
- Maintain inventories of program supplies and materials.
- Provide leadership and assistance for group recreation and community events.
- Attend and assist in training other recreation staff and volunteers.
- Enforce City, department and program rules, policies and regulations.
- Maintain a safe environment in the assigned area/program.
- Assist other City staff and members of the public.
- Work a flexible work schedule that may include evenings, holidays and weekends

MINIMUM QUALIFICATIONS

- Equivalent to one year of paid or volunteer work in an entry-level position in an organized recreation or community service program or, work in a customer service and leadership position. School related leadership participation can be substituted for some or all of the work experience.
- Must be 16 years of age.
- CPR Certification (must include with application at time of submission)
- Possession of or ability to obtain and maintain, a California Class C Driver License.

ABOUT THE RECRUITMENT

The salary for this position is **\$20.63 - \$25.07 Hourly**

**Final Filing Date:
Open Until Filled**

This recruitment may close at any time once a sufficient number of applications have been received. The most qualified applicants will be certified to the eligible list and referred to the hiring department for selection interviews.

WORK SCHEDULE

This is a temporary PART-TIME position. Candidates would be required to work variable hours. Hours can vary from 5 to 28 hours per week. Incumbents may be required to work weekends, evenings, and holidays.

APPLICATION PROCESS

To apply and view the complete job description requirements and benefit information, please visit www.cityoftracyjobs.com. Most qualified applicants that best meet the need of the City will be invited to participate in the selection process.

The City of Tracy has the right to modify the selection process at any time. The City of Tracy is an Equal Opportunity Employer. If you have any questions regarding this recruitment process, please contact the HR Analyst listed below.

Scan the QR Code to learn more or apply now!

